

AGENDA

Regular Council meeting to be held
Tuesday June 16, 2020 at 7:00 p.m.
Council Chambers @250 Clark, Powassan & Electronic

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**

4. **APPROVAL OF THE AGENDA**

5. **PRESENTATIONS**

6. **ADOPTION OF MINUTES**

6.1 Regular Council meeting of June 2, 2020

7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**

7.1 Municipal Emergency Control Group Meeting minutes of June 9, 2020

8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**

8.1 ACED-email from Director Dave Gray

8.2 Powassan and District Union Public Library minutes of March 30, 2020

8.3 Powassan and District Union Public Library Draft minutes of May 25, 2020

8.4 District of Parry Sound Social Services Board minutes of May 7, 2020

8.5 District of Parry Sound Housing and Homelessness Plan Report 2019-2020

8.6 District of Parry Sound Social Services Board- Monthly Report- June 2020

9. **STAFF REPORTS**

9.1 Blue Box Recycling Program Transition- Memo-C.Munshaw, Municipal Engineer

9.2 Insurance renewal –L.Marshall, Deputy Clerk

10. **BY-LAWS**

10.1 By-Law 2020-19 Municipal Insurance

11. **UNFINISHED BUSINESS**

11.1 ACED resolution regarding Budget.

11.2 Township of Chisholm- Resolution re Library contribution

12. **NEW BUSINESS**

12.1 Women's Own Resource Centre- request for per capita support

12.2 Newsletter

13. **CORRESPONDENCE**

13.1 Ministry of Municipal Affairs and Housing- Broadband Access across Ontario

13.2 Blue Sky Net- Connected North- The Speed of Northern Ontario Broadband

14. **ADDENDUM**

15. **ACCOUNTS PAYABLE**

16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**

17. **PUBLIC QUESTIONS**

18. CLOSED SESSION

18.1 Closed Session Minutes of February 18, 2020

18.2 Identifiable Individual- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable Individual.

19. MOTION TO ADJOURN

Council Meeting

Tuesday, June 2, 2020, at 7:00 pm

Council Chambers & Electronic Meeting, Powassan

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Dave Britton, Councillor
Markus Wand, Councillor
Debbie Piekarski, Councillor

Absent:

Staff: Maureen Lang, CAO/Clerk-Treasurer
Terry Lang, IT

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof:

Dave Britton Item 8.1 Health Unit is wife's employer

2020-157

Moved by: D. Britton

Seconded by: R. Hall

That the agenda of the Council meeting of June 2, 2020, be approved.

Recorded Vote:

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-158

Moved by: R. Hall

Seconded by: D. Britton

That the minutes of the Regular Council meeting of May 19, 2020, be adopted.

Recorded Vote:

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-159

Moved by: D. Piekarski

Seconded by: M. Wand

That the North Bay Parry Sound District Health Unit's Financial Statements for the year ended December 31, 2019, be received.

Recorded Vote:

Councillor Dave Britton	---
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

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2020-160

Moved by: D. Piekarski

Seconded by: D. Britton

That the correspondence dated May 28, 2020, regarding the ACED 2020 Amended Budget, be received.

Recorded Vote:

Councillor Dave Britton

Yea

Councillor Randy Hall

Yea

Councillor Markus Wand

Yea

Councillor Debbie Piekarski

Yea

Mayor Peter McIsaac

Yea

Carried

2020-161

Moved by: M. Wand

Seconded by: R. Hall

That the *Tree Canopy and Natural Vegetation Policy*, be adopted.

Recorded Vote:

Councillor Dave Britton

Yea

Councillor Randy Hall

Yea

Councillor Markus Wand

Yea

Councillor Debbie Piekarski

Yea

Mayor Peter McIsaac

Yea

Carried

2020-162

Moved by: R. Hall

Seconded by: M. Wand

That the *Pregnancy and Parental Leave for Members of Council Policy*, be adopted.

Recorded Vote:

Councillor Dave Britton

Yea

Councillor Randy Hall

Yea

Councillor Markus Wand

Yea

Councillor Debbie Piekarski

Yea

Mayor Peter McIsaac

Yea

Carried

2020-163

Moved by: M. Wand

Seconded by: R. Hall

That the memorandum dated May 29, 2020, from Municipal Engineer, Cody Munshaw, regarding the recycling of winter sand through street sweeping, be received.

Recorded Vote:

Councillor Dave Britton

Yea

Councillor Randy Hall

Yea

Councillor Markus Wand

Yea

Councillor Debbie Piekarski

Yea

Mayor Peter McIsaac

Yea

Carried

2020-164

Moved by: D. Piekarski

Seconded by: D. Britton

That By-law 2020-17, being a by-law to set tax ratios for municipal purposes for the year 2020.

READ a FIRST and SECOND time on May 19, 2020.

READ a THIRD and FINAL time and considered passed as such on this, the 5th day of June, 2020.

Recorded Vote:

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-165

Moved by: R. Hall

Seconded by: D. Britton

That By-law 2020-18, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020.

READ a FIRST and SECOND time on May 19, 2020.

READ a THIRD and FINAL time and considered passed as such on this, the 5th day of June, 2020.

Recorded Vote:

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-166

Moved by: M. Wand

Seconded by: D. Britton

That the correspondence dated May 29, 2020, from the Township of Chisholm regarding proposed terms for a financial contribution towards the Library for 2020, be received.

Recorded Vote:

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-167

Moved by: D. Britton

Seconded by: R. Hall

That the correspondence dated May 21, 2020, from Fire Chief Bill Cox regarding Mutual Aid in the Township of Chisholm, be received.

Recorded Vote:

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-168

Moved by: D. Piekarski

Seconded by: R. Hall

That the correspondence from Lorne Byers regarding an extraction agreement (clay), be received.

Recorded Vote:

Councillor Dave Britton	Yea
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Councillor Randy Hall Yea
Councillor Markus Wand Yea
Councillor Debbie Piekarski Yea
Mayor Peter McIsaac Yea

Carried

2020-169

Moved by: D. Piekarski

Seconded by: R. Hall

That the accounts payable listing reports dated May 20 & 27, 2020 in the total amount of \$219,342.13, be approved for payment.

Recorded Vote:

Councillor Dave Britton Yea
Councillor Randy Hall Yea
Councillor Markus Wand Yea
Councillor Debbie Piekarski Yea
Mayor Peter McIsaac Yea

Carried

2020-170

Moved by: M. Wand

Seconded by: D. Britton

That Council now adjourns at 7:57 p.m.

Recorded Vote:

Councillor Dave Britton Yea
Councillor Randy Hall Yea
Councillor Markus Wand Yea
Councillor Debbie Piekarski Yea
Mayor Peter McIsaac Yea

Carried

Mayor

CAO/Clerk-Treasurer

Minutes

Municipal Emergency Control Group Meeting

1300hrs, June 9th, 2020 - Station 1, 252 Clark Street

Subject: Municipal Operations During Phase 2 of Provincial Re-opening

Present: Mayor Peter McIsaac, CAO Maureen Lang, Fire Chief Bill Cox, Emergency Information Officer Lesley Marshall, Recreation and Facilities Manager Mike Heasman, Community Emergency Management Coordinator Ben Mousseau

1. Pool

-CEMC Ben Mousseau advised that pools are allowed to open during Phase 2. Several restrictions including sanitization of change rooms and washrooms, sanitization of equipment, limits on numbers, instructors required to maintain physical distancing for swim lessons. Mousseau liaised with staff at North Bay YMCA. They advised they are not considering opening their pool in the foreseeable future due to restrictions.

-Rec. and Facilities Manager Heasman advises that hiring of qualified lifeguards at this point would be challenging as process usually begins much earlier. If opened, revenues would be much lower due to restrictions and operating costs likely much higher due to increased sanitation requirements. Moreover, the most recent Health Unit inspection has resulted in a requirement of several major maintenance items to be completed before reopening.

-Decision to keep the pool closed for the season was affirmed. Heasman will work with engineer Codey Munshaw on tender for pool work. Heasman will approach the Powassan Lions about possible financial partnership for repairs.

2. GAP

-Mousseau advised there had been some preliminary discussions amongst staff on ways to possibly run a gap program. Again, due to increased sanitization requirements, reduction of numbers in a group and physical distancing requirements coupled with the closure of the pool it was decided that operating a paired down GAP program would not be a good value for the participants. It would also introduce large numbers of people to an area where we have taken measures to control access for the safety of staff and the public.

-Decision to cancel GAP programming affirmed.

3. Fitness Centre

-Mousseau advised that fitness centres/gyms have not been mentioned as part of Phase 2. Likely still considered an "Indoor Recreational Facility" and as such still ordered closed. We are expecting further communication on this from the province but will likely keep the Fitness Centre closed until at least July. Staff will explore options such as accordion style security partitions to control access to the rest of the building by Fitness Centre members upon

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reopening. Heasman researching dry steam disinfecting devices. Could be used for equipment upon reopening.

4. Other Municipal Facilities/ User Groups

-While the province is still in a state of declared emergency due to a pandemic, all other municipally owned facilities will remain closed.

5. Municipal Staff

-Starting Monday June 15th, municipal office staff will be expected to transition back from working at home to working in the office. Increased sanitation schedules and infection control procedures will be implemented.

1430hrs - Adjourn.

Maureen Lang

From: Director <director@investalmaguin.ca>
Sent: Tuesday, June 9, 2020 9:55 AM
To: Beth Morton; Melinda Torrance; Brenda Fraser; Cheryl Marshall; John Theriault (clerk@armourtownship.ca); Nicky Kunkel; Kerstin Vroom; 'Caitlin Haggart'; Nancy Austin; Leanne Crozier; Brenda Paul; Judy Kosowan; Maureen Lang; Don McArthur; Ron Begin; Alkins, Melanie (ENDM); Denise Sherritt; 'Laura Irwin'; Donna Sedore; Jennifer Nickerson; Stacie Fiddler; 'Dulcie Pascoe'; Almaguin Highlands Chamber of Commerce; Jennifer Farquhar; jessica@womensownresource.org
Subject: Regional Recovery Task Force - Call for interested participants
Attachments: ACED Resolution 2020-014.pdf

Good Morning Almaguin Municipalities and Economic Development Partners,

To begin on a positive note, recent announcements from Premier Ford regarding the beginning of the second phase of re-opening the province are creating more 'light at the end of the tunnel' for many businesses who have experienced major impacts over the last three months. During this time, ACED conducted the Almaguin COVID-19 Business Outreach Survey, which has helped to identify some of these impacts and several businesses who have been at risk. The ACED Team is currently in the process of following up with businesses across the region via telephone follow ups and expect that, despite being allowed to reopen, many businesses still have significant challenges to overcome. In addition to business impacts, our communities and residents have also experienced a significant amount of impacts.

To this end, ACED is recommending the formation of a COVID-19 Recovery Task Force to begin to review these challenges, create great regional awareness and begin to develop regional strategies to support the recovery process. Ideally, the task force will include representation from the following stakeholder groups:

- Business owners and leaders (2-4)
- Support Agency Representatives (2-4)
- Municipalities (Staff or Council) (2-4)
- Economic Development Staff (2)

The goal of forming the committee will be to ensure a balance in the structure of the group while ensuring that the task force is a manageable size. The task force structure will be advisory in nature and will work to develop action item recommendations based on thorough review of the survey and follow up results, support agency and representative intel, and best practices seen in other areas.

ACED is calling for interested participants from the above noted areas. Please review this topic within our respective municipalities and organizations and respond by Thursday, June 25th should you have representatives interested in participating in the task force.

Thanks in advance for your consideration,

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@InvestAlmaguin.ca

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RESOLUTION

2020-014

Be it resolved that the Almaguin Community Economic Development Board receive the Almaguin Highlands COVID-19 Business Outreach Survey Report. The ACED Board recommends the creation of a Regional Economic Recovery Task Force that will encourage regional participation in the creation of a COVID-19 recovery plan. The Board recommends that councils consider appointing representatives (municipal, business or community) to participate in the task force.

MOVED BY:

Wendy Wattwell

SECONDED BY:

Jen Farquhar

CARRIED:

☒ Yes

/ No

Comments:

SB



Library Board Minutes

March 30, 2020 at 6 pm via video/audio conference

Due to the COVID-19 crisis this meeting was held using teleconference (Zoom) technology

In attendance: Tina Martin, Gloria Brown, Liz Moore, Debbie Piekarski, Debbie Piper
Marie Rosset

Absent with regrets: Stephen Boyle, Bob Elliott

Absent: Chris Jull, Doug Walli

- 1. Respect and Acknowledgement Declaration Read by CEO**
- 2. Disclosure of pecuniary interest – none**
- 3. Approval of general consent motion:**

Motion # 2020-06 Brown-Moore: That the Consent Agenda for March 2020 which includes:

- a) March 30, 2020 agenda
- b) Minutes for January 27, 2020 meetings
- c) Financial Report for January, February 2020
- d) Library Report for January, February 2020

be adopted as presented.

4. Business Arising

- a) **Presentation of 2019 Audited Financial Statements from BDO- Dean Decaire presiding**
Dean went through the audited statements prepared by BDO and commented that the actual audit went quickly and without any problems. He mentioned that even though we show a deficit of \$14,101 on the Statement of Operations (SO), we actually have a reserve of \$17,005 on the Statement of Cash Flow when we take the \$34,535 amortization expense reported on the SO into consideration.

When asked about the new 75% wage subsidy program from the Federal government, Dean mentioned it was too early to comment – the details had not been released yet.

Motion # 2020-07 Piper-Piekarski: That the audited financial statements be approved as presented

Recorded approval: Liz Moore – in favor

Gloria Brown – in favor

Debbie Piper – in favor

Debbie Piekarski – in favor

Tina Martin – in favor

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b) Library Union Status

As of today there is no news on the progression of the discussion on the library partnership. It was decided that the CEO will write a proposal which will be sent to the three Union Members. It will include the actual figures and percentages, will outline a few potential scenarios, and make recommendations from the Board. All members will have an opportunity to comment on the final proposal before it is approved and sent out.

5. Correspondence

- Email from Kevin Finnerty, Assistant Deputy Minister of Heritage, Tourism and Culture Division. In his email the assistant minister informs the library of its ability to hold virtual Board Meeting during the COVID19 shelter-in-place provincial direction.

6. Committee Reports

a) Property Committee (PC) Report

The meeting which was to take place in March was cancelled due to the COVID-19 and will take place virtually in April instead. There is nothing pressing on the agenda.

b) Fundraising Committee Update

Committee was in the process of organizing a Bingo Evening at Highview Golf Course facilities for October 3, 2020. Planning will still go ahead with the option of cancelling if need be.

c) Financial Update

The first installment of our annual library service fees has been received from all three Union Members

d) Policy Committee Report

- One policy was reviewed,
- PART-07 Volunteer Policy

Motion # 2020-08 Martin-Piekarski: That the PART-07 Volunteer Policy be adopted as modified

e) Friends of the Library Report

Gloria Brown gave a brief update of the Friends most recent activities,

- Donation of funds to purchase a shelving unit in the computer room - \$91
- Donation of \$800 to make up the difference between budgeted funds and the price of the five new slightly used all-in-one computers.

Thank you to the Friends for their help.

7. New Business

a) Staff Activities

- Jordan Ruttan – takes care of all social media, website updates and online correspondence with members

- Jen Fryer – is in the process of weeding books, cleaning shelves, sanitizing incoming books from the book drop, producing new signage and book displays, returning phone calls from the public, recording video content for Raising Readers and responding to day-to-day issues from the public.
- Sandy Rumford – currently quarantined at home
- Marie Rosset – completing Library Annual Survey, Annual Report, Valuing Northern Library Study,

b) Cancelled Activities

- All scheduled programming at the library has been cancelled for the shut-down period. The weekly French Classes are continuing through emails with participants communicating with the group on an ad-hoc basis. The book club is also using emails to communicate between participants
- Raising Readers is continuing with a recording of Jen reading a story and talking to the children posted on the library Facebook page. This weekly activity will continue until the end of the lock-down.
- Our regular newsletter was sent out at the end of the month. It outlined a number of useful websites parents can access to get information or activities for their children.

8. Adjournment

Motion # 2020-09: Brown: That the January 27, 2020 meeting be adjourned at 7:37 pm.

Next Meeting: Monday, May 25, 2020 at 6pm

Chairperson: Kristine Martin
Kristine Martin, Chair

Secretary: Marie Rosset
Marie Rosset, CEO



Library Board Minutes
May 25, 2020 at 6 pm

Attendance via video/audio conference: Tina Martin, Gloria Brown, Liz Moore,
Debbie Piekarski, Debbie Piper

In person attendance: Chris Jull, Doug Walli, Marie Rosset

Absent with regrets: Bob Elliott

- 1. Respect and Acknowledgement Declaration Read by CEO**
- 2. Disclosure of pecuniary interest – none**
- 3. Approval of general consent motion:**

Motion # 2020-10 Piper-Brown: That the Consent Agenda for May 2020, which includes:

- a) May 25, 2020 agenda,
 - b) Minutes for March 30, 2020 meetings,
 - c) Financial Report for March, April 2020,
 - d) Library Report for March, April 2020 deferred to June meeting,
- be adopted as presented.

4. Business Arising

a) Update on activities of library during the COVID-19 closure

In addition to the update, which was sent a few weeks ago, the library reached out to the local school and offered four of its old computers. Four local families in need of a computer received one to facilitate schooling from home. Currently, online programming is continuing: Jen and Jordan are each posting their weekly videos on our website and on our Facebook page; groups such as the teen's Saturday Series, the French Club, the Book Club and the Friends, are all scheduling meetings via Zoom; and Caitie Blumsom has started posting activities for kids related to indigenous culture.

b) Reopening Status

The Library started offering curbside service to the community on May 19 after receiving the go-ahead from the provincial government. Plans had already been prepared and policies written in anticipation of the reopening. To date the curbside service is going smoothly, and patrons are very thankful to resume taking out books.

The staff will start offering photocopying services to the public – it is a source of revenue and useful to the public.

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c) Library Union Status

There were a few articles in local paper stating that the Township of Chisholm would continue with the Library Union and only pay 18% of the total service fees. Chris Jull confirmed the information explaining that Chisholm will pay 20% in 2020 and starting in 2021 will pay 18% of the service fees, in accordance with their percentage of total members.

d) Sandy Rumford's Retirement

Sandy Rumford decided to retire and informed the library on May 11, 2020. Sandy started working in July 2011, and has been indispensable in the functioning of the library. She will be greatly missed by both patrons and staff. Sandy will be remembered for being able to recommend just the right book for each patron. A \$100 gift card will be purchased and gifted to her in recognition of her 9 years of working at the library.

5. Correspondence

- none.

6. Committee Reports

a) Property Committee (PC) Report

Debbie Piper presented the draft minutes of their April 27, 2020 meeting.

- At the meeting, a review was done of the current list of contracts and workpeople employed by the library. It was decided that since the large majority are local, have reasonable fees, and provide good service, it should remain as it stands for now.
- The PC recommended the Procurement Policy be modified to change the maximum amount the CEO is allowed to spend on the maintenance of the Library building without consulting the PC from \$1,000 to \$500.

Motion # 2020-14: Jull-Martin: That the GOV-09 Procurement Policy be adopted as modified.

b) Fundraising Committee Update

The fundraising Committee has shelved the Bingo Gala Event due to the Corona virus and is looking at other online possibilities.

c) Financial Update

Nothing to report. Marie will inquire with BDO for advice on modifying the monthly Balance Statements to be more reflective of the current financial situation.

d) Policy Committee Report

Three Policies written in response to the Corona virus pandemic were presented:

- RES-12 Handling of Returned Items during a Viral Pandemic

Motion # 2020-11 Walli-Moore: That the RES-12 Handling of Returned Items during a Viral Pandemic be approved as presented.

- RES-13 Curbside Pick-up Policy

Motion # 2020-13 Jull-Brown: That the RES-13 Curbside Pick-up Policy be approved as presented.

- RES-14 Epidemic-Pandemic Policy
- **Motion # 2020-13 Moore-Piper:** That RES-14 Epidemic-Pandemic Policy be approved as presented.

e) Friends of the Library Report

The April and May monthly meetings were cancelled due to the pandemic. The June meeting will be held via Zoom on June 1, 2020..

7. New Business

a) Summer Grants

- Earlier this year the Library applied for one YCW student grant (50% of wages), two Federal Canada Summer Job grant (100% of wages), and one provincial Summer Experience Grant (100% of wages). Unlike previous years, we were successful with all of them. All three grants are allowing modifications to adopt new health (physical distancing) regulations and have been extended to allow for part time work.

8. Adjournment

Motion # 2020-09: Brown: That the May 25, 2020 meeting be adjourned at 7:00 pm.

Next Meeting: Monday, June 22, 2020 at 6pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

MEETING MINUTES

Thursday, May 7, 2020 at 7:00 p.m.

District of Parry Sound



Social Services
Administration Board

Board Teleconference

Local to Parry Sound: 705-774-9617

Local to South River: 705-386-1276

Board Members Present:

Rick Zanussi
Peter McIsaac
Jamie McGarvey
Barb Marlow
Ted Knight
Lyle Hall
Gail Finnson

Joel Constable
Ted Collins
Roger Burden
Jerry Brandt
Teri Brandt
Linda Alkins

Board Members Absent:

Teresa Hunt
Steve Crookshank

Staff:

Janice Bray, Acting Director of Social Services
Mitzi Dinsmore, Director of Finance/CFO
Jennifer Harris, Administrative Assistant to the CAO
Lisa Moore, Director of Human Resources

1. **CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 7:01 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST:**

Board Member Lyle Hall declared a pecuniary interest regarding item 7.1

3. **APPROVAL OF MINUTES:**

3.1 March 12, 2020

Resolution 200501

CARRIED

Moved by Barb Marlow

Seconded by Joel Constable

"THAT the Board meeting minutes of Thursday, March 12, 2020 be approved as presented."

4. **DEPUTATIONS & PRESENTATIONS.**

5. **REPORTS:**

5.1 Chair

Introduced and welcomed Peter McIsaac as a new member of the Board.

The NOSDA AGM, which was to be held in June, has been cancelled.

Informed the Board that after 29 years of service, Janice Bray, Acting Director of Social Services, will be retiring on June 26th, 2020. In addition, after 32 years of service, Lisa Moore, Director of Human Resources will be retiring on September 25th, 2020.

CAO recruitment process is continuing and there should be a final list of candidates by the beginning of June with an Ad Hoc committee being established in the near future.

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5.2 Acting Director of Social Services

Monthly report was presented and reviewed.

Mr. Hall joined the teleconference at 7:19 PM.

5.3 Director of Finance/Chief Financial Officer

Financial statement was presented and reviewed.

5.4 Director of Human Resources

On behalf of Ms. Bray and herself, thanked the Board for their kind words and comments on their upcoming retirements.

Reviewed the Human Resources section of the monthly report and thanked I.T. for all their hard work to get staff set-up to work from home.

6. OUTSTANDING ISSUES.

7. NEW BUSINESS:

7.1 RFP: Ontario Priorities Housing Initiative (OPHI)

Mr. Hall removed himself from the meeting.

A written report was presented and reviewed.

Resolution 200502

CARRIED

Moved by Ted Knight

Seconded by Roger Burden

"THAT the Board approves the project proposal submitted under the Canada-Ontario Community Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI) program by the Non-Profit Organization for Almaguin Housing (NOAH) Inc. in the amount of \$575,130."

Mr. Hall returned to the meeting.

7.2 Social Services Relief Fund (SSRF) Report

A written report was presented and reviewed for information.

8. IN CAMERA.

9. CORRESPONDENCE.

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, June 11, 2020 in Sundridge.

Resolution 200503

CARRIED

Moved by Jamie McGarvey

Seconded by Teri Brandt

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, June 11, 2020 at the Sundridge Community Centre, 110 Main Street, Sundridge, Ontario at the hour of 7:00 p.m.”

District of Parry Sound Housing and Homelessness Plan Report 2019-2020



Housing Programs

Parry Sound District Housing
Corporation

Homelessness & Integrated Services

Esprit Place Women's Shelter

www.psdssab.org

District of Parry Sound



Social Services
Administration Board

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District of Parry Sound Social Services Administration Board Housing & Homelessness Plan Annual Report

On behalf of the District of Parry Sound Social Services Administration Board, I am very pleased to present our 2019-2020 Housing and Homelessness Annual Report.

Throughout the 2019/20 year, we have achieved several accomplishments towards the goal of ending homelessness. Our 5 Year Housing and Homelessness Plan update was submitted and approved by the Ministry of Municipal Affairs and Housing, and we implemented changes introduced by the Housing Services Act. Together, with our community partners and Municipalities we will continue to work toward providing sustainable, affordable and safe housing for our community.

As we continue with this important work, I wish to thank and commend staff, the H.O.M.E network and community members who have actively contributed to working on housing and homelessness issues to help the most vulnerable people in our communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Zanussi', with a stylized flourish at the end.

Mr. Rick Zanussi,
Board Chair

2019 Achievements

- ✓ Development of a detailed plan to complete our 2020 “Let’s Make It Count” Homelessness Enumeration.
- ✓ Building tenant relationships through workshops including food budgeting and cooking.
- ✓ Affordable Housing Completion – 6 units added in Burk’s Falls.
- ✓ Completion of one multi-unit Ontario Renovates project.
- ✓ Reviewed and implementing new changes to the Housing Services Act, 2011.
- ✓ Approved three renovation projects under Ontario Priorities Housing Initiative to support ongoing viability of community housing units.
- ✓ Successful relocation of 18 tenants of a rooming house following a house fire.
- ✓ Hosted two National Housing Day events showcasing support services available to clients.
- ✓ Added four Rent Geared to Income units to our housing portfolio.
- ✓ Assisted in the planning and attended the West Parry Sound Housing Summit.

2020 Achievements

- ✓ Released a Request for Proposals for additional Affordable Housing units within the District of Parry Sound.
- ✓ Received Ministerial approval on our 2019 Housing and Homelessness Plan Update.
- ✓ Engagement with non-profit housing providers about changes to legislation.
- ✓ Development of a community partners resource for services available within the District of Parry Sound.
- ✓ Completed the installation of a sprinkler system in our 50-unit seniors Community Housing building.

Ongoing Plans

- ✓ H.O.M.E Network development.
- ✓ Continue engagement with the School Board & First Nations to gain knowledge of target groups.
- ✓ Working toward the construction of new affordable housing units.
- ✓ Continue engagement with housing providers, municipalities & community partners.

H.O.M.E Network Update

2019/20

- ✓ Three H.O.M.E Network meetings hosted in the District;
- ✓ Continue to expand the membership list to engage more stakeholders, community groups and municipalities;
- ✓ Results sharing from the West Parry Sound Housing Summit;
- ✓ Providing updates on the draft writing of the Housing and Homelessness Plan 5-year update.
- ✓ Sharing plans and intentions on how to move forward with Enumeration 2020.



Homelessness
Objectives
Maximizing
Efforts



Year by year, our H.O.M.E Network meetings continue to offer new community partnerships. This year, these connections came through the planning of our 2020 Homelessness Enumeration. We have developed new and stronger connections with community partners while developing the plans to move forward with Enumeration. We were able to diversify our survey to provide detailed answers to questions provided by our community service providers. Unfortunately, due to challenges presented by COVID-19, we were unable to complete Enumeration 2020 as planned.

Housing Programs 2019 Calendar Year

Social Housing Waitlist



Housing Assistance Programs

Rent Supplement

18 households receive a rental supplement. Paying rent geared to income rents in a private or non-profit market rental.

Housing Allowance

28 households receive a housing allowance of \$225 monthly through this Affordable Housing program.

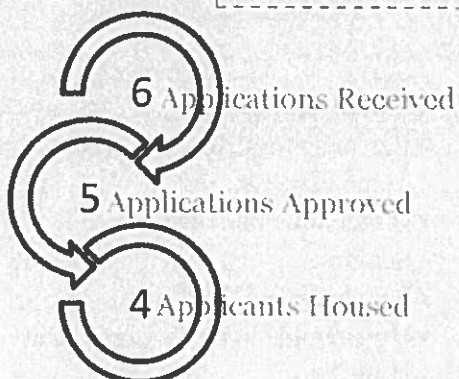
Home Ownership

15 households have maintained their Homeownership agreement. 1 has been discharged in the 2019 year.

Ontario Renovates

93 households have maintained their Ontario Renovates agreement. 2 have been discharged in the 2019 year

Special Priority Program (SPP)



SPP applications are available for people fleeing domestic violence situations and victims & survivors of human trafficking.

Applications may not be approved due to program guidelines or missing information.

Housing Programs Cont'd

Housing Services Act Changes

2019 was a year of change for Housing Programs. Regulatory changes were passed to update the Housing Services Act, 2011. Implementation of these changes is to take place between September 2019-July 2021. This timeline provides a brief overview of the changes and important dates for our clients and tenants.

September
2019

Community Safety

Community Safety regulation came into effect. This gives Property Managers the right to not offer a unit to an applicant who has previously been evicted from Community Housing under an N6 – for criminal activity. The non-profits in the District of Parry Sound are working on updating their policies to include this new regulation.

January
2020

Offers & Refusals

Applicants on the Housing Centralized Waitlist (CWL) are now entitled to one offer of housing; this includes Special Priority (SPP) applicants. This is a reduction from the previous three refusal of offers.

If an applicant refuses an offer, they will be removed from the CWL. Should they choose to re-apply, they will be placed back on the CWL with a new chronological date of application. No new paperwork will be required unless the applicant re-applies outside the specified timeframes for regular and SPP applicants.

April 30,
2020

Annual Tax Return

Applicants and tenants are required to file their taxes annually by April 30. Applicants and tenants are encouraged to keep a copy of their returns and Notice of Assessments. All future calculations will be based solely on the Notice of Assessment as per regulatory changes.

July
2020

R.G.I (Rent-Geared-to-Income) Calculation changes

R.G.I calculations will be simplified as of July 1, 2020. Housing Programs will be moving forward and updating files once per year using line 23600 from the most recent Notice of Assessment.

Applicants and tenants will be required to file their taxes annually by April 30 or risk jeopardizing their subsidy.

Canada-Ontario Housing Benefit (COHB)

The release of COHB has provided an additional option to people waiting to access Community Housing. COHB funding is a monthly subsidy paid to the client to assist with housing costs in the private market. COHB is based on the difference between 30% of the family net income and 80% of the average market rent in the area.

Clients who choose to access COHB will be removed from the RGI wait list.

Who is eligible to apply:

- Survivors of domestic violence or human trafficking;
- Persons at risk or experiencing homelessness;
- Indigenous persons;
- Seniors;
- People with disabilities;
- Households living in Community Housing.

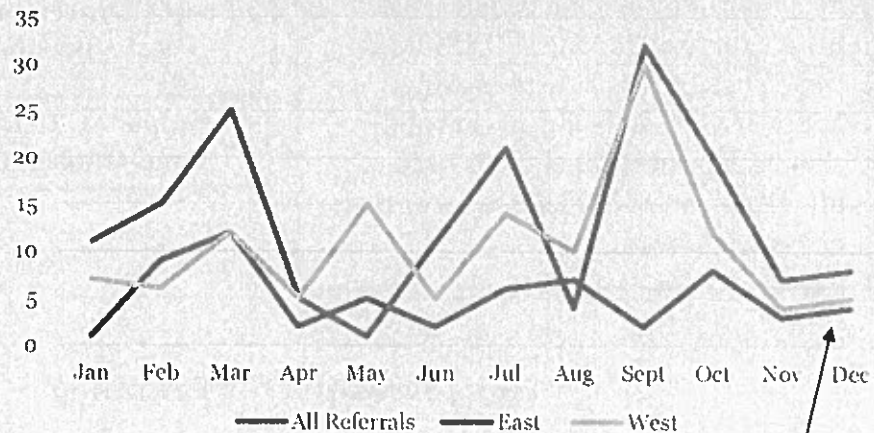
Homelessness Prevention Program 2019 (HPP)

Referrals:
180 Households

Did You Know:

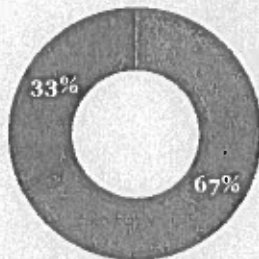
Our Homelessness Prevention Program sees a spike in access to services in the fall months. Many of our residents are seasonally employed, or able to camp outside through the summer months. As the weather cools and seasonal work closes, caseloads increase.

Homelessness Referrals 2019



Our HPP team usually experiences a drop or plateau in referrals over the holidays as family members often extend support through housing assistance.

- At-Risk of Homelessness
- Experiencing Homelessness



In 2019, our HPP team faced a difficult challenge. A local rooming house experienced a fire, leaving 22 of our most vulnerable residents in a situation of homelessness. Our HPP team responded immediately ensuring that the tenants were provided with food and shelter.

Our team called on local partnerships to ensure that the necessary supports were available in a time of crisis. The fire, initially, looked to displace residents for a short period of time. Unfortunately, in the weeks that followed, we learned that this short term homelessness crisis would be our new normal for many months to come. Our Homelessness Prevention Program put their heads together and began intense case management with every tenant they could find. Thanks to the hard work and dedication of our team, we can say that of the 22 tenants, 18 accessed our services and found safe and sustainable housing.

Community Homelessness Prevention Initiative 2019 **(CHPI)**

(Numbers below reflect the combined, unduplicated issuance from the Homelessness Prevention Program and Ontario Works)

The Community Homelessness Prevention Initiative provides funding to support low income people, and people on fixed incomes. CHPI funding can be used to assist with heating/hydro arrears, housing arrears and shelter deposits. This fund is used to lift clients out of homelessness or risk of homelessness.

People Experiencing Homelessness
Total Households Assisted: 78

People At-Risk of Homelessness
Total Households Assisted: 394

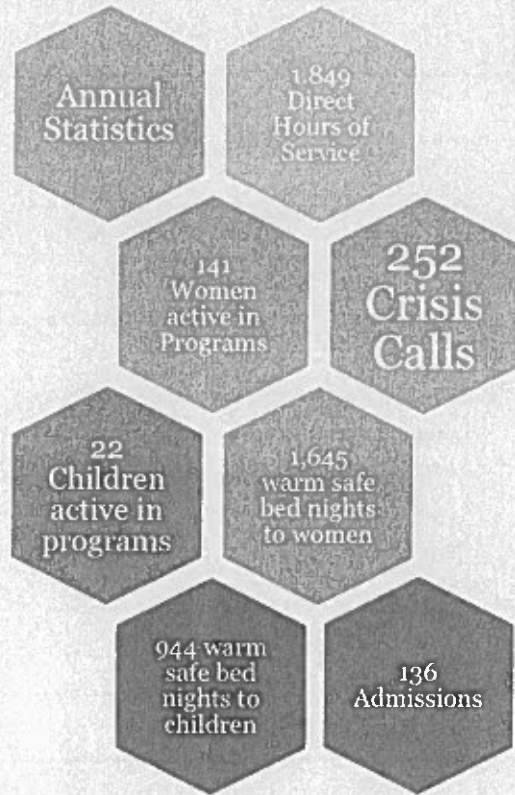
Top 4 Reasons for Issuance



■ Other ■ Heating & Hydro ■ Shelter Deposits & Shelter Arrears ■ Moving Expenses

Esprit Place

2019



View from the Inside:

At the start of 2019 our Esprit Team completed an admission of a single, expecting mother and her children. Throughout the year, the family received supports from front line staff, counsellors, the child witness program and transitional housing. 2019 delivered many ups and downs, struggles and triumphs on the family's path to recovery. The Esprit staff were able to assist in enrolling the children into summer camps, registering for school, and locating equipment to allow the children to participate in desired activities. When the mother was ready and had found employment, staff assisted in moving the family into suitable housing along with safety planning and ongoing transitional support.

This success story was made possible by teamwork among the staff involved, access to shelter programming and continued coordination between community partners.

Affordable Housing Program 2019

Investments in Affordable Housing-Extension & Social
Infrastructure Fund



New Rental Project:

Almaguin Manor

- 32-unit senior's apartment building in the Village of Burk's Falls.
- 6 affordable one bedroom units, receiving Investments in Affordable Housing-Extension and Social Infrastructure Funding.
- Occupancy in fall 2019

Before...



After...



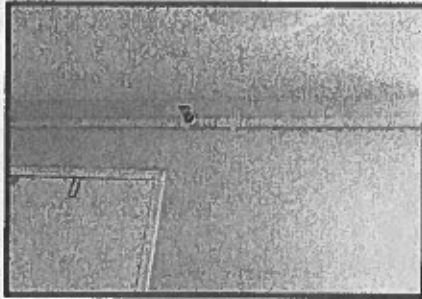
Multi-Unit Ontario Renovates:

River Street

- Renovation of a 22-unit rooming house.
- Renovations included replacement of: exterior & interior fire doors, electrical heaters, siding and house wrap, flooring, electrical and plumbing.
- Project completed through Investments in Affordable Housing-Extension.
- Repairs completed September 2019.

Parry Sound District Housing Corporation 2019

Georgian Sunset Court Upgrade



Georgian Sunset Court is home to 50 senior's units in the Town of Parry Sound.

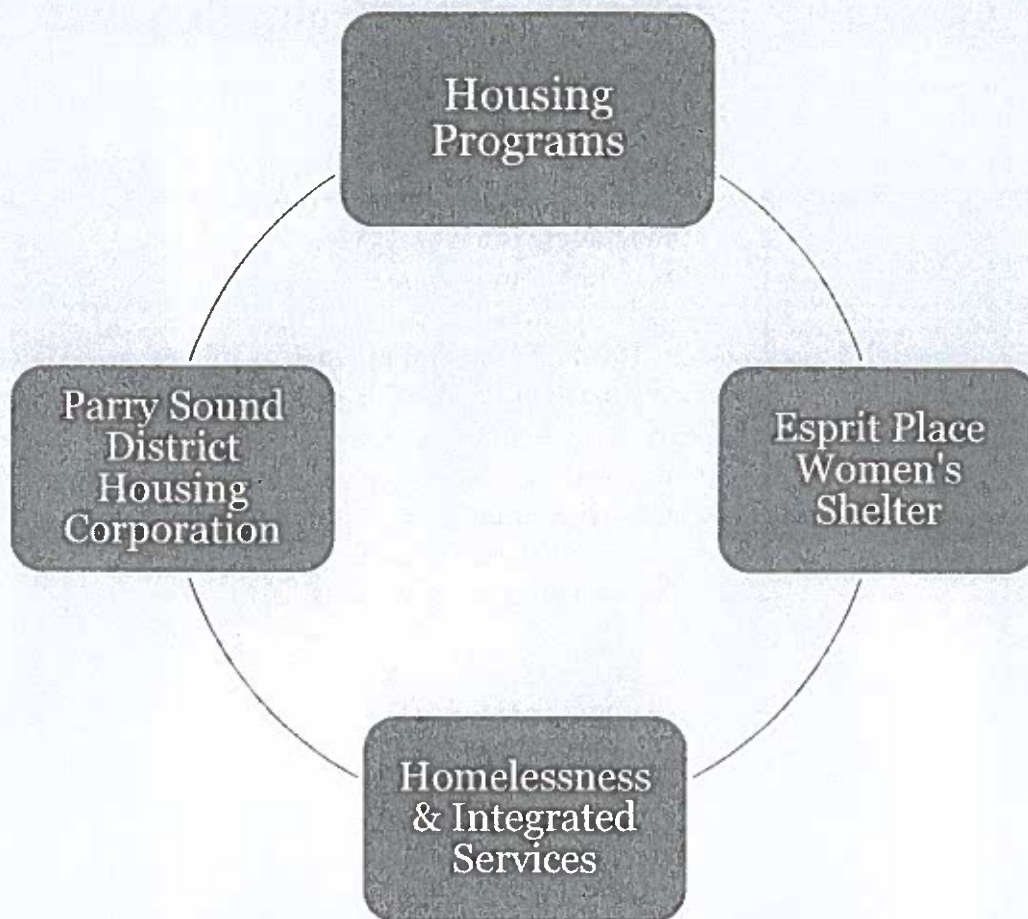
The building is 6 storeys with two elevators and houses many tenants with physical impairments. The Parry Sound District Housing Corporation, owned and operated by the DSSAB, moved forward with the largest capital project to date. A new sprinkler system was installed throughout the building with an upgraded fire monitoring system including alerts for hearing impaired tenants.



COVID Implications 2020

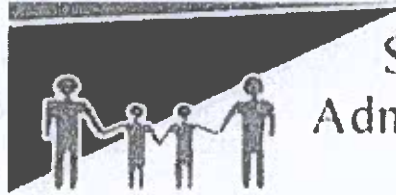
For the safety of our staff, clients and community, the DSSAB closed our doors to public in late March due to the COVID19 pandemic. Our staff were resilient, and immediately began to adapt to the changing times, connecting with clients/tenants by phone, text and email whenever possible. In addition to our usual services, we are continuing to support our food security programs through this challenging time. Many of our local food banks are experiencing an increase in access to services. These foodbank's, often volunteer driven, have continued to provide services to vulnerable populations. Our foodbanks have been innovative and caring, developing delivery systems and reaching out to clients directly to ensure that all are aware our foodbanks are open and operational, through physical distancing measures.

We are anticipating our 'new normal' and making adjustments to our current practices ensuring that our staff, clients and community members are able to access our services in a safe and appropriate manner in the future.



“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community”

District of Parry Sound



Social Services
Administration Board

Monthly Report

June 2020

Mission Statement

"We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community."

DATE OF COUNCIL MTG	June 16/20
AGENDA ITEM #	8-6

DSSAB PROGRAM UPDATES - Janice Bray, Director of Social Services

COVID-19 still occupies much of our thoughts as we start to plan for re-opening our doors and re-engaging face-to-face with clients. The planning process involves all aspects of what we do, from meeting individuals in our main offices, meeting with clients, running workshops, child care programs, a shelter and shelter services to performing housing non-emergency maintenance and capital projects. The Managers have met with a North Bay Parry Sound District Health Unit Inspector to get advice on what will be needed in our buildings and what personal protective equipment each position will need. The Managers and Supervisors are working on the procedures that staff will follow once we start moving more staff back to their offices and/or work in the community. This planning will continue over the month as the State of Emergency has been extended till the end of June.

During the month of May, our staff have been handling an increase in calls over what we had in April. We anticipate that each month we will see more individuals calling and requesting assistance. As businesses slowly start to open up, more people will get back to work but the need for help with delayed rent, mortgage payments, utilities etc. will come due once the State of Emergency is lifted and restrictions on landlords and companies are no longer in place.

We are entering our second full month of Emergency Child Care with 4 programs operating. Our number of children are up in May over April as more essential workers moved back into the work force. As more people get back to work the need for non-essential workers to have regular child care and/or summer day camp programs will increase. With some of our summer camp programs in the District not opening for the summer and others waiting to see what the Ministry guidelines say before declaring, parents are left waiting to know whether they will be able to return to work or not. We are hopeful that the Ministry of Education will have more information soon so that programs can prepare for the next steps.

Included with your package is the Housing and Homelessness Plan Annual Report. Each year we are required to report on what we have accomplished and where we are going in the coming year, as per our Plan. This past year has been a busy one as you will see in the report but one of the activities we were not able to complete, because of COVID-19, was the Homelessness Enumeration. The Ministry of Municipal Affairs and Housing (MMAH), has already told us they are planning to do the enumeration differently next year so staff will be looking for more information in the fall. This is the last year of reporting on the original Housing and Homelessness Plan that was done in 2013. Staff will be moving forward, working from the new plan that was approved by the Ministry of Municipal Affairs and Housing earlier this year.

This is my last Board report as I will be retiring on the 26th of June. I wish to thank the Board for the wonderful opportunities I have had over the last 28.5 years. I have enjoyed all the positions that I have held and the challenges that came with them. Thank you for your support and wonderful career I have had at the DSSAB.

DIRECTLY OPERATED EARLY LEARNING AND CHILD CARE CENTRES - Brenda Wiltshire, Manager

On May 14th, 2020 the Premier of Ontario extended the closure of all licensed child care centres including EarlyON Child and Family Centres to May 29th, 2020. On April 20th, 2020 we requested and were granted an expansion to the Emergency Child Care licenses for Fairview ELCCC and First Steps ELCCC to accommodate an additional 5 spaces each in anticipation of an increase in need as more families returned to work and were added to the provincial eligibility list. Each centre continues to work closely with the North Bay Parry Sound District Health Unit and the Ministry of Education Licensing and Quality Assurance Branch ensuring that strict pandemic protocols are being adhered to as well as maintaining licensing standards.

The Ministry of Education is currently working with CMSMs and DSSAB Service Managers to create a Child Care Recovery Plan recognizing the integral role of child care to the overall economic recovery plan for the province. Focus groups for centre-based care and home child care will be held in the coming weeks to provide guidance to the Ministry of Education Child Care and Early Years Regional Branches. Our own Supervisors of the Home Child Care Program and First Steps ELCCC will be participating in these focus group meetings.

Inclusion Support Services and EarlyON programs remain closed at this time and work is progressing on recovery plans for these programs once the province allows them to reopen.

Home Child Care is seeing a slight reopening of homes as providers become more comfortable with the pandemic protocols and families are returning to work. There are 6 providers currently active with 2 more inquiring about reopening now that schools are officially closed for the remaining school year.

Program Name	# of Children Receiving Emergency Child Care		# of Families Receiving Emergency Child Care		Waitlist	
	April	May	April	May	April	May
Home Child Care Program (Burk's Falls, Callander, Parry Sound, Rosseau)	9	13	6	8	0	0
Fairview ELCCC	16	17	10	12	3	3
First Steps ELCCC	5	8	3	5	0	0
Waubeek ELCCC	19	27	11	16	2	3
Totals:	49	65	30	41	5	6

ONTARIO WORKS - Jeff Degagne, Manager

Application Comparison

Type	April 2019	April 2020	Percentage change +/-
OW applications received	54	25	-53.7%
OW applications processed	44	20	-54.5%
OW applications found eligible	98%	95%	-3%
OW online applications received	10	7	-30%
Emergency Assistance applications that became active	6	27	+350%
Percentage granted within 4 days	84.09%	100%	15.91% increase
Average days to grant	1	1	No change
Total applications processed	50	47	-6%

****Data from the Social Assistance Performance Report and COGNOS CRS 880 report**

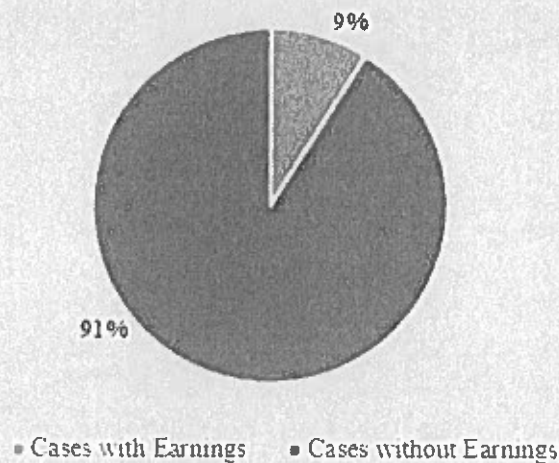
With the rollout of the Canadian Emergency Response Benefit (CERB) that began in April, we saw an expected decrease in OW applications. Surprisingly though, we processed only 6% less applications than at the same point last year.

Ontario Works Call Volume

Type	March 2020	April 2020	Total Time in April 2020
Inbound Calls	540	844	128+ hours
Outbound Calls	1,389	2,706	172+ hours
Total Calls	1,929	3,550	300+ hours

Call volume for Ontario Works has gone up significantly in April. Not only have we seen an increase of outbound calls due mostly to weekly check ins and outcome planning with clients, we have also seen an increase in inbound calls from clients.

Percentage of Cases with Employment Earnings - April 2020



COVID-19 has had a negative effect on the economy. As seen in the above graph, the impact is seen on the Ontario Works caseload as well. In April, we had 64 cases with employment earnings, representing 9% of the caseload. That is nearly half of where we were at, at the same point last year, when we had 111 cases with earnings representing 15% of the caseload.

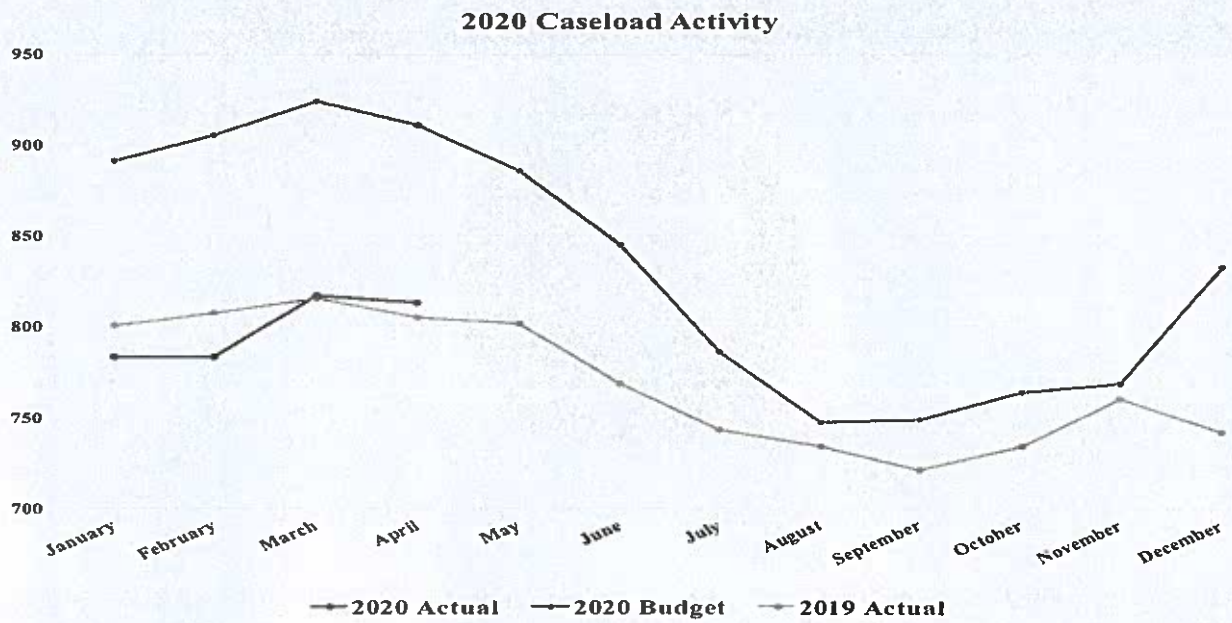
MyBenefits and DBD Enrollment

We continue to onboard and promote to clients the use of MyBenefits. As of May 25th, we now have **6.89%** of the caseload registered which is an increase over last month.

We continue to promote the use of DBD. As of the end of April, we now have **92%** of the caseload enrolled.

The June pay run will see the launch of Reloadable Payment Cards for clients who cannot get a bank account, reducing the need for printed cheques and delays with mail.

To support these initiatives, we have moved to a 'paperless' model, whereas a paper Statement of Assistance will no longer be printed and mailed to clients unless requested. The goal is to allow staff to shift to higher impact activities to better support our clients. Clients can access this information as well as make changes to their case by using MyBenefits.



CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

On May 19th, the Provincial Government announced that children would not be returning to school this school year, Licensed Child Care centres would re-open as part Phase 2 of the Province's re-opening plan, and overnight camps would not open this summer.

Included in these announcements, the Government indicated that day camps can re-open during July and August with appropriate safety measures in place. Since that time we have reached out to our Operators to see if they are preparing to open. Below is a breakdown of our Operators with which we have a Service Agreement:

Program	Location	Status
Hidden Bay Leadership Camp	Township of Carling	Closed for the summer
YWCA Camp Tapawingo	Parry Sound	Closed for the summer
Village of South River (HOC)	South River	Closed for the summer
Village of Burk's Falls	Burk's Falls	Closed for the summer
Sail Parry Sound	Parry Sound	Awaiting Ministry Guidelines to pursue with day camp
Winning Techniques	Emsdale	Awaiting Ministry Guidelines to pursue with day camp
YMCA of Simcoe/Muskoka – Day Camp	Parry Sound	Awaiting Ministry Guidelines to pursue with day camp
YMCA of Simcoe/Muskoka - Kids Club	Parry Sound	Awaiting Ministry Guidelines to pursue with day camp
YMCA of Northeastern Ontario - Camp Tillicum	Callander	Awaiting Ministry Guidelines to pursue with day camp
Huntsville Summit Centre	Huntsville	Awaiting Ministry Guidelines to pursue with day camp

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - April 2020			
	East Parry Sound	West Parry Sound	Total
Seniors	11	115	126
Families	84	343	427
Individuals	276	213	489
Total	371	671	1,042
Total Waitlist Unduplicated			436

Community Housing Centralized Wait List (CWL) 2019-2020 Comparison – January 2020 Applications and Households Housed from the CWL											
Month 2019	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	15		4	1		Jan	6	1	6	5	0
Feb	10		3	7	1	Feb	15		11	3	
Mar	9	1	1	1		Mar	10				
Apr	16		2	1		Apr	3		5	4	
May	13		1	2	1	May					
June	4	3	4	1		June					
July	4	1	5	2	1	July					
Aug	9		14	3	1	Aug					
Sept	10		1	3		Sept					
Oct	6		2	3		Oct					
Nov	9		1	1		Nov					
Dec	9		8			Dec					
Total	105	5	38	25	4	Total	34	1	22	12	0
** SPP = Special Priority Applicant**											

During this unprecedented time, our Community Relations Worker has started doing phone check-ins with the waitlist applicants to ensure that they have supports in place or know the resources available in the community. We have been in contact with 40% of the waitlist. The team continues to be busy and the workload continues to remain steady. Tenants continue to send in documents for updates and annual reviews via fax, e-mail, or over the phone.

Homeless Prevention Program - Community Relations Workers

For the month of April 2020

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	8	7
ODSP	13	29
Ontario Works	3	8
Low Income	16	28

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	9	8
ODSP	9	32
Ontario Works	3	6
Low Income	8	16

Contact/Referrals

April	East	West	YTD
Homeless	0	3	12
At Risk	2	5	41

Short Term Housing Allowance

Month	Active	YTD
April	5	6

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
ODSP	13	\$7,290.65
Ontario Works	12	\$10,312.12
Low Income	4	\$2,236.38

Reason for Issue	Total
Utilities/Firewood	\$3,836.57
Food/Household/Misc.	\$4,661.49
Emergency Housing	\$11,341.09

April has been steady as we adjust to our COVID-19 environment. Our staff have had to adapt to not seeing clients face-to-face and are utilizing other means to build relationships and offer support.

Our reception team has been doing a great job at accessing the needs of clients, handling inquiries at the door and making referrals to appropriate programs. The Assessment Caseworkers spend more time on the phone with clients navigating the details of an application and the Community Relations Workers are checking in with their caseloads as often as possible and working with clients on the phone to help house them, or keep them housed.

Currently we have 8 individuals placed in motels throughout the district. The CRW's continue to work closely with clients to set goals, access supports and look for housing. In the month of April, the CRW's assisted a couple with obtaining affordable and sustainable housing.

Call Volume

Community Relations Workers Calls

April 2020	Incoming Calls	Outgoing Calls	Total
CRW's (2)	147	666	813

*this does not include communication through textbase/email with clients

Assessment Case Workers

April 2020	Incoming Calls	Outgoing Calls	Total
South River	164	236	400
Parry Sound	114	295	409

Reception

April 2020	Incoming Calls	Outgoing Calls	Total
South River	295	105	400
Parry Sound	578	73	651

Social Services Relief Fund

In early April, we circulated surveys and applications to community partners. We had a great response and have since dedicated funds. Our primary focus will now be on supporting our homeless and precariously housed population (food security, emergency accommodations, transportation and PPE).

	Emergency Shelter Solutions (e.g. shelters, motel/hotel stays)	Housing with Related Supports (e.g., housing allowances, rent support)	Services and Supports (e.g., food security, cleaning, PPE, transportation)	Homelessness Prevention (e.g., rent banks, emergency financial assistance, utility banks)	TOTAL
Spent to date from March 1 st to May 7 th	\$11,109.59	\$1,600.00	\$71,563.15	\$51,300.00	\$135,572.74
Committed to spend by May 31 st , 2020	\$21,000.00	\$1,600.00	\$40,650.00	\$38,500.00	\$101,750.00
TOTAL	\$32,109.59	\$3,200.00	\$112,213.15	\$89,800.00	\$237,322.74

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services			
	April 2020	Year-to-Date 2020	April 2019
Number of Women Active in program this month	16	42	23
Number of New Women Admitted (unduplicated)	10	28	5
Number of Repeat Admissions	1	8	-
Number of Children Active in program this month	0	4	12
Number of New Children Admitted (unduplicated)	0	4	0
Number of Hours of Direct Service to Women	54	380	163
Resident Bed Nights (women & children)	186	781	300
Occupancy Rate	62%	64%	97%
Days at Capacity	0	21	-
Days Over-Capacity	0	7	-
Phone Interactions (Crisis/Support)	114	241	30

Transitional Support			
	April 2020	Year-to-Date 2020	April 2019
Number of Women Served this Month	7	30	9
Number of Women Registered in Program	20	20	25
Number of Public Ed/Groups Offered	0	0	0

Outreach Services			
	April 2020	Year-to-Date 2020	April 2019
Number of Women Served this Month	9	32	6
Number of Women Registered in the Program	22	30	28
Number of Public Ed/Groups Offered	0	4	0

Child Witness Program			
	April 2020	Year-to-Date 2020	April 2019
Number of Children Served this Month	4	24	2
Number of Children Registered in Program	13	15	1
Number of Public Ed/Groups Offered	0	1	0

Due to COVID-19, admission into the shelter is strictly based upon a woman who is actively fleeing a violent situation to include victims of human trafficking. Screening for COVID-19 is completed upon intake. The use of local motels is utilized for isolation, and physical distancing where appropriate. Support is provided to all women placed in motel stays, and will be counted as a "New Admission".

Parry Sound Housing Corporation

Parry Sound Housing Corporation Activity		April 2020	Year-to-Date 2020	April 2019
Move Outs	April 30th, 2020	1	22	3
Move Ins	April 1st, 2020	4	33	2
L1 Forms	Issued April 2020	0	11	2
N4 - Notice for eviction for non-payment of rent	Issued April 2020	0	3	4
N5 - Notice of eviction for disturbing the quiet enjoyment of the other occupants	April 2020	0	3	0
Re-payment agreements	Issued in April 2020	0	105	13
N7 - Notice of eviction for willful damage to unit	April 2020	0	1	0
COVID Wellness Checks	April 2020	162	330	
Bedbug Treatment	April 2020	9 units	16 units	

Due to the COVID-19 some of the regular duties have been discontinued. However, we are striving to keep the tenants across the district well informed of the changes which impacts them on an ongoing basis. We have also delivered many handouts with various tips on how to manage day-to-day and also on physical distancing. We have received many calls from concerned tenants and have answered questions to the best of our knowledge. We will continue to keep a strong communication with the tenants through handouts, memos and phone calls for the duration of the restrictions.

During COVID-19 two staff are currently working from home, two staff report to work in Parry Sound each day and one staff is working from the South River building.

The building custodians along with maintenance staff continue to work in the buildings responding to emergency repairs only. Protective gear is worn when staff attend buildings and very minimal presence within the tenant's homes. Custodial staff clean high contact areas continuously throughout the day. Information posters continue to be updated and added each week as the COVID-19 situation evolves. Wellness calls to tenants are continuing each week and are well received by the tenants. Maintenance continues to be dealt with and contractors are advised to wear protective gear and agree to the conditions of self-screening. Three vulnerable tenants have received "pay as you go" phones, as they did not have any means of communication.

Capital and Maintenance

April 2020

- Shingle replacement is scheduled to begin at both the Roselawn and Magnetawan buildings
- Work is being organized for the abatement of asbestos in the common room located in the Roselawn building; new lighting will also be installed
- Clean up of 22B Mapleview garbage from the abatement
- New counter tops have been installed in both vacant units at 22A Belvedere
- Eaves are being cleaned throughout the District, starting with the Roselawn building in South River.

**DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
FINANCIAL REPORT - FOR MANAGEMENT PURPOSES ONLY
FOR THE PERIOD ENDING APRIL 30, 2020
4 MONTHS (33%)**

	YEAR TO DATE	2020 BUDGET	% USED	REMAINING
EXPENDITURES - OPERATING				
ONTARIO WORKS	\$3,589,310	\$11,394,250	32%	7,804,940
SOCIAL HOUSING PROGRAM	1,020,050	2,579,000	40%	1,558,950
MUNICIPAL SAR PROGRAMS	80,197	264,700	30%	184,503
CHILD CARE RESOURCES	2,129,174	7,535,555	28%	5,406,381
COMMUNITY SERVICE PROGRAMS	630,420	2,844,666	22%	2,214,246
CORPORATE SERVICES	383,514	1,066,878	36%	683,364
INTEREST EARNED	-76,962	-80,000	96%	-3,038
TOTAL EXPENDITURES	\$7,755,702	\$25,605,049	30%	17,849,347
MUNICIPAL LEVY - OPERATING				
ONTARIO WORKS	\$376,595	\$1,217,850	31%	841,255
SOCIAL HOUSING PROGRAM	979,478	2,450,000	40%	1,470,522
MUNICIPAL SAR PROGRAMS	80,197	264,700	30%	184,503
CHILD CARE RESOURCES	125,412	470,100	27%	344,688
COMMUNITY SERVICE PROGRAMS	104,102	312,306	33%	208,204
CORPORATE SERVICES	201,339	651,378	31%	450,039
TOTAL MUNICIPAL LEVY	\$1,867,122	\$5,366,334	35%	3,499,212

To: Clerk, Council
From: Public Works Engineer
Re: Blue Box Program Transition

BACKGROUND:

In 2017 the provincial government passed bill 151 – the Waste-Free Ontario Act, 2016, and developed the Resource Recovery and Circular Energy Act - 2016. The purpose of these acts were to transfer the collection responsibilities from shared Municipal/Producer, to full producer responsibility. These acts involve the “wind-up” of the Ontario stewardships such as OTS (Ontario Tire Stewardship), OES (Ontario Electronic Stewardship), Municipal Hazardous Waste and Special Waste, and the Blue Box program. In lieu of the Ontario Stewardship managing these programs, these programs are transitioning into a Producer managed industry that is oversee by RPRA (Resource Productivity & Recovery Authority).

How full producer responsibility works is, the producer forms or pays into a PRO (producer responsibility organization), so that the PRO becomes responsible for the producers recovery, operations, and recycling obligations. Municipalities then register with a PRO to have their collected recyclables hauled off site. The PROs collect and haul the materials, or pay a hauling/collection company to haul the materials to a recycling facility. The PROs own or has an arrangement with recycling facilities to have these materials reused. In the end, the PROs recover and recycle the producer goods, so that the producers can meet the Ontario regulations, and RPRA is in charge of ensuring that the producers fulfil their recycling obligations.

In 2019 the OTS (Ontario Tire Stewardship) switched to producer responsibility. During this time, I registered the Municipality of Powassan with RPRA, and registered with a PRO so that we could continue to have our tires collected. The transfer to producer responsibility was not entirely seamless, as registering with a PRO ended up being a little more difficult than originally anticipated, as it took applications with multiple PROs to find one that was willing accept the Municipality. Following the PRO registration, it was more difficult to have our tires hauled away by our usual hauling company. Due to the hauling companies reduced rates, they were not willing to take our tires if they had rims. Additionally, the tire PRO's do not pay the Municipalities for the tire collections (which we used to receive money from OTS for tire collection). This year Scott Toebes was able to get in touch with a hauling company that doesn't mind taking tires with rims, and the company has done a tremendous job thus far.

This year the OES (Ontario Electronic Stewardship) is switching to producer responsibility, thus far I have registered the Municipality with a PRO that is willing to pay the Municipality the current OTS rate for all electronics and batteries collected. This PRO will supply the collection bin at our landfill, and will be responsible for the timely pick-up of said bin. The electronic collection is set to take effect following December 30, 2020.

The provincial government is set to start transferring all current blue box programs to full producer responsibility in 2023, with Municipalities having between January 1, 2023 and

DATE OF COUNCIL MTG.	June 16/20
AGENDA	01 - 1

December 31, 2025 to transition to FPR (full producer responsibility). The goal is to transition one-third (1/3) of the total blue box tonnage each of these years. This FPR program is supposed to be similar to the current system in place in the province of British Columbia, where the producers are responsible for managing and paying for the lifecycle of their products and packaging. AMO (Association of Municipalities Ontario) has asked all Municipalities that currently have a blue box program to specify their preferred transition date, and provide a resolution regarding this date to them by June 30, 2020.

ANALYSIS:

As stated above, AMO is requesting that we select our preferred date in which our blue box program gets transferred to FPR. Additionally, AMO has noted that the date we specify may not end up being our transition date, and that we will not be obligated in any way to the date we specify. The provincial government is still not entirely sure how transition dates will be selected at this point, and these resolutions are to get a general sense of when Municipalities would prefer to transition in each region. The transition dates will most likely be allotted based on geographic proximity, cost-effectiveness/operational logistics, readiness for transition, and other factors. Additionally, the Municipality will have the option of staying with the current blue box program, or opting out of the blue box program to proceed with the EPR system. There are pros and cons to whatever date we select, so I would like give council a full picture of the impacts the date we select will have.

The preferred option for the Municipality is to opt-out of the blue box system. The blue box system is partially funded by the Municipality, and partially funded by the producers. In order for the Municipality to proceed with the blue box program post 2025, the Municipality would have to form an agreement with producers to cover a portion or all of the costs of this program. There are no guarantees that the producers would cover 100% of the costs of the blue box program. By opting-out of the blue box programs, the producers will have full responsibility of the collection and operations of our recycling program.

The Municipality of Powassan is in a unique and good position for this transition, when compared to larger Municipalities. For instance, since we are a smaller Municipality we do not own recycling assets such as recycling trucks, or recycling depots, and do not employ staff for the purpose of recycling collection. This means logistically, we can transfer into a producer responsibility system relatively easy. However, I think our transition date will be dependent on the City of North Bay and surrounding Municipality's requested transition dates. The City of North Bay proposed a transition date of January 1, 2023 in their May 29, 2020 council meeting (see attached City of North Bay report to Council), and the Municipality of East Ferris is leaning towards a 2025 transition date.

The positives of transferring into a full producer responsible system sooner, is that the Municipality will save money on our blue box program. Last year we paid \$97, 814 (with approximately \$45,809 being funded by the WDO) for our blue box program, and this year it will be over \$100,000. So the Municipality potentially stands to save a significant amount of money by transitioning as soon as possible. However, there are a lot of unknowns at this point, and there may be costs associated to the producer responsibility system that are currently not

foreseen. One such cost could be additional waste diverted to our landfill (see Landfill Capacity in the attached: Report To Committee – Update on Blue Box Transition to Full Producer Responsibility (published by CIF – Continuous Improvement Fund)).

The consequences of transitioning sooner are that, at this point we don't know what the arrangement for curb side pick-up is going to be under the producer responsibility. Currently we have a formal contract with our recycling collector (which expires on September 16, 2023), that can easily be enforced to ensure compliance with the contract. Under producer responsibility we may not hold an agreement with the recycling collector, as we will hold an agreement with a recycling PRO (the PRO may choose to contract out the collection services). My concern with the new system is that unless service levels are specified in the new regulations, the Municipality will need to have the necessary by-laws and agreements in place to ensure that: recycling is collected at an appropriate time (and not odd hours of the night or morning), that everything that is collected now continues to be collected (there will be a province wide standard for what is to be collected in blue boxes), that recyclables are collected on a set schedule and not when it is the most convenient for the collector, and that necessary authority chains are in place to deal with any complaint.

Given the above stated information, the earliest the Municipality can transition into the full producer responsibility system would be September 16, 2023 (unless we terminate our contract early). However, due to the above stated uncertainties, I feel that transitioning on September 16, 2023 or extending our current recycling contract to September 16, 2024, and transitioning into full producer responsibility at that time; makes the most sense. By transitioning at these dates, we will have either 8 or 20 months to learn from other Municipalities transitions, and ensure the we have the necessary by-laws in place (if required) to ensure our residents receive the same level of service they receive from our current blue box program. However, Municipalities will not fully realize the cost effects of the FPR system until the following year. Meaning if we transition in 2024, we will be in a well-informed position to make this transition.

RECOMMENDATIONS:

THAT:

- Council receives this memo regarding the blue box transition, dated June 12, 2020
- The Municipality of Powassan shall opt-out of the current blue box program, to proceed with the full producer responsibility system
- The Municipality of Powassan would like to transition their Blue Box program to full producer responsibility on September 16, 2024
- The decision to transition of September 16, 2024 is based on the following rationale: By transitioning to full producer responsibility in September 16, 2024, the Municipality of Powassan will be able to learn from other Municipality transitions, and put in place any necessary by-laws to ensure that the FPR system produces the same levels of service to Municipal residents as our current contracted blue box system.
- Any questions regarding this resolution can be directed to Codey Munshaw, Public Works Engineer at 705-724-2813 ext. 2020 or cmunshaw@powassan.net

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities and the

Ontario Ministry of the Environment, Conservation and Parks.

Respectfully submitted by,

Codey Munshaw, EIT: Codey Munshaw, Date: June 12, 2020
Public Works Engineer

From: AMO President
Subject: Call for Action to Pass a Resolution about Transition of the Blue Box to Full Producer Responsibility
Date: December 18, 2019 6:38:38 PM
Attachments: [Attachment 1 - Background on Transition to Full Producer Responsibility 2019-12-18.pdf](#)
[Attachment 2 - Example Resolution on Transition to Full Producer Responsibility 2019-12-18.pdf](#)

Dear Mayor/Head of Council:

RE: Call for Action to Pass a Resolution about Transition of the Blue Box to Full Producer Responsibility

I would ask your Council to pass a resolution outlining your municipal government's preferred date to transition your Blue Box program to full producer responsibility if provided the opportunity to self-determine (between January 1, 2023 and December 31, 2025). While the Province has not yet determined what mechanism will be used to choose when municipalities will transition, AMO believes your Councils are in the best position to decide when the best time to transition your Blue Box program is based on your specific circumstances (e.g. assets, contracts, integrated waste management system).

AMO is asking that a Council resolution be passed by June 30, 2020, be directed to AMO and the Ontario Ministry of Environment Conservation and Parks, that specifies:

1. Your Council's preferred date to transition based on exiting service provision (between January 1, 2023, and December 31, 2025);
2. Rationale for transition date;
3. Whether your municipal government is interested in potentially continuing to provide services (e.g. contract management, collection, haulage processing services etc.) or not; and,
4. Key contacts if there are any follow-up questions.

NOTE: Your Council's stated preference may not be the final determination of your transition date, nor are you obligated in any way by the date that is specified. Please read the rationale for self-determination (**Attachment 1**), and the example resolution (**Attachment 2**) for more details.

Thank you for your attention and assistance in this matter. If you have any questions or require further information, please contact Dave Gordon, Senior Advisor, at 416 389 4160 or dgordon@amo.on.ca or Amber Crawford, Policy Advisor, at 416 971 9856 extension 353 or acrawford@amo.on.ca.

Sincerely,

Jamie McGarvey
AMO President
Mayor of Parry Sound

Attachment 1: Background on Transition to Full Producer Responsibility
Attachment 2: Example Resolution on Transition to Full Producer Responsibility

December 18, 2019

Attachment 1: Background on Transition to Full Producer Responsibility

Municipal governments have been advocating for over a decade for producers to have full fiscal and operational responsibility for end of life management of their packaging, printed paper and paper products. Producers are best positioned to reduce waste, increase the resources that are recovered and reincorporated into the economy and enable a consistent province-wide system that makes recycling easier and more accessible.

In August 2019, Minister Yurek announced that municipal Blue Box programs will be transitioned to full producer responsibility over a three-year period based on the recommendations from the Special Advisor's report titled, "Renewing the Blue Box: Final report on the blue box mediation process." Municipal governments played a key role in helping to develop the recommendations within this report. These recommendations broadly reflected the positions advocated by AMO and there was also a great deal of alignment with producers on how the Blue Box should be transitioned.

The municipal transition is proposed to occur between 2023 and the end of 2025, as shown in the table below:

Date	Description
Sept. 2019 → Dec. 2020	Blue Box wind-up plan developed for Stewardship Ontario
	Development of a Regulation under the <i>Resource Recovery and Circular Economy Act</i> , 2016
Jan. 2021 → Dec. 2022	Producers prepare to assume control and operation of system and work with municipal governments and service providers
Jan. 1, 2023 → Dec. 31, 2025	Transition of individual municipal Blue Box programs to full producer responsibility. Occurs in phases over three years with a rolling total of up to one-third of the Provincial program transitioning annually

The Minister wants to ensure that the transitioned Blue Box system is affordable for producers, workable for the waste processing sector, and effective and accessible for residents. AMO and municipal representatives are involved in the consultation process to develop a new regulation for the Blue Box. The Province's intent is to finalize a Regulation by the end of 2020.

AMO staff held in-person workshops on the Blue Box transition across the Province through October and November 2019 to discuss this topic with municipal waste management staff. Over 165 staff and elected officials attended the sessions in Vaughan, London, Smiths Falls, North Bay and Dryden. The workshops provided an opportunity to engage directly with our sector to build understanding about this transition process and the level of engagement from attendees was excellent.

We also began the discussion about what municipal governments should take into consideration about how to prepare for this change and what factors might be considered as to when a Council might want to transition.

HOW YOUR RESOLUTION WILL HELP INFORM THE DISCUSSION:

The resolutions will be used to map out an ideal transition timeline, and determine whether there are years that are over or under subscribed, as it has been dictated that a rolling total of up to one-third of Blue Box programs can transition each year. This information will also allow AMO and the Province to better understand whether there are conflicts. If there are too many conflicts, the Province may still need to retain a third-party expert to develop a methodology as to how municipal Blue Box programs will transition.

However, rather than deferring to the Province to retain an expert immediately, we think this information would provide a good basis for a more informed decision to be made.

Attachment 2: Sample Resolution

Your Council's stated preference may not be the final determination of your transition date, nor are you obligated in any way by the date that is specified. The resolution will be used to map out an ideal transition timeline, and determine whether there are years that are over or under subscribed, as it has been dictated that a rolling total of up to one-third of Blue Box programs can transition each year. This information will also allow AMO and the Province to better understand whether there are conflicts. If there are too many conflicts, the Province may still need to retain a third-party expert to develop a methodology as to how municipal Blue Box programs will transition.

Resolution on Transition to Full Producer Responsibility

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the Municipality of X is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the Municipality of X would like to transition their Blue Box program to full producer responsibility [month] [date], [year] (between January 1, 2023 and December 31, 2025).

AND THAT this decision is based on the following rationale:

1. Insert rationale based on analysis of contracts, assets, integrated waste management system or other considerations (e.g., our collection contract for Blue Box material expires December 31, 2024 and our processing contract for Blue Box material also expires December 31, 2024.)

AND THAT the Municipality of X would be interested in providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND FURTHER THAT any questions regarding this resolution can be directed to Jane Doe, City Manager at xxx-xxx-xxxx or jane.doe@municipalityx.ca

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

packaging are obligated to co-fund up to 50 per cent of the program. They are obligated to register with, and are represented through, an organization called Stewardship Ontario. Under this system municipalities have the autonomy to decide how their individual programs operate.

After the program transitions, producers will determine how the Blue Box program operates in Ontario and be responsible for the cost to the extent that the regulation(s) require. Much like the tire stewardship program, which has already transitioned, municipalities will no longer be obligated to provide collection and processing services. It is expected, however, that municipalities will be approached by producers to continue to provide services under contract to the producers. Instead of receiving funding, participating municipalities, would be paid a set fee to provide the required services.

Under the new regulation(s), producers are expected to have the autonomy to re-design and make changes to the Blue Box program to ensure they can meet their regulatory obligations. The Province has clearly stated that the transition must not negatively impact recycling services, but the specifics of this goal will be determined by the regulation(s), as they are developed in the coming months. It is anticipated that there will be changes, as producers work to create a common system across the province.

Municipalities are encouraged to engage in this process and provide comments on aspects of the regulation(s), such as diversion targets, accessibility and service levels, to ensure there is no loss in service to our community and to protect landfill capacity.

Producers may organize under multiple PROs to deliver Blue Box services

Producers are the brand owners, first importers or franchisors of printed paper and packaging. They are currently represented by Stewardship Ontario, which is a Producer Responsibility Organization (PRO). After the Blue Box program transitions, producers will no longer be required to organize under a single umbrella organization. Each producer will be responsible for meeting their own obligations, under what is termed as *Individual Producer Responsibility*.

Producers may choose, however, to organize under one or multiple PROs. For example, under the tire program there are five PROs that compete to represent tire producers in the province. The PROs, or individual producers, will be responsible for delivering Blue Box services across Ontario in a way that meets the requirements of the new regulation(s). Under the regulation(s), it is expected that they will have the right to determine aspects of the Blue Box program, such as who provides collection service, the containers that are used, the frequency in which they are collected, the materials that are accepted, and where the materials are sent for processing, unless otherwise prescribed in the regulation(s).

Transition is planned to occur between 2023 and 2025

The timeline announced by the Province indicates that the regulation(s) will be developed between now and the end of 2020. Producers and municipalities will then have two years to prepare before responsibility of the program will transfer from municipalities to producers between January 1, 2023 and December 31, 2025.

REPORT TO COMMITTEE

To: [committee]
From: [author]
Date: [date]
Subject: **Update on Blue Box Transition to Full Producer Responsibility**

Purpose

The purpose of this report is to explain recent developments of the provincial Blue Box program and to highlight potential concerns that may specifically impact small, and/or rural municipalities.

Background

Ontario is in the midst of a fundamental transition of its waste diversion programs. The existing framework, which provides industry funding to reimburse a portion of municipalities' Blue Box costs, will move to a full producer responsibility model where industry will be wholly responsible for the cost and operations of designated diversion programs.

This change affects existing programs that deal with Blue Box materials, tires, electronics and hazardous waste. These programs are, already, in varying stages of transition. To date, the tire program has already transitioned. Most recently, the Province has announced transition plans for the Blue Box program in its news release dated August 15, 2019.

A detailed description of the recent and historical changes to the Blue Box program is provided in Appendix A, as well as a glossary of relevant stakeholders.

Over the coming year, Ontario will develop and consult on regulation(s) to support the transition of the Blue Box program to a producer responsibility framework and it will be important that the concerns of small and rural municipalities are heard during this time. The following discussion outlines potential areas that may be impacted by this change.

Discussion

Responsibility for the Blue Box program will shift from municipalities to producers

Under the existing Blue Box Program Plan, municipalities with a population over 5,000 are required to provide Blue Box services and producers of printed paper and

packaging are obligated to co-fund up to 50 per cent of the program. They are obligated to register with, and are represented through, an organization called Stewardship Ontario. Under this system municipalities have the autonomy to decide how their individual programs operate.

After the program transitions, producers will determine how the Blue Box program operates in Ontario and be responsible for the cost to the extent that the regulation(s) require. Much like the tire stewardship program, which has already transitioned, municipalities will no longer be obligated to provide collection and processing services. It is expected, however, that municipalities will be approached by producers to continue to provide services under contract to the producers. Instead of receiving funding, participating municipalities, would be paid a set fee to provide the required services.

Under the new regulation(s), producers are expected to have the autonomy to re-design and make changes to the Blue Box program to ensure they can meet their regulatory obligations. The Province has clearly stated that the transition must not negatively impact recycling services, but the specifics of this goal will be determined by the regulation(s), as they are developed in the coming months. It is anticipated that there will be changes, as producers work to create a common system across the province.

Municipalities are encouraged to engage in this process and provide comments on aspects of the regulation(s), such as diversion targets, accessibility and service levels, to ensure there is no loss in service to our community and to protect landfill capacity.

Producers may organize under multiple PROs to deliver Blue Box services

Producers are the brand owners, first importers or franchisors of printed paper and packaging. They are currently represented by Stewardship Ontario, which is a Producer Responsibility Organization (PRO). After the Blue Box program transitions, producers will no longer be required to organize under a single umbrella organization. Each producer will be responsible for meeting their own obligations, under what is termed as *Individual Producer Responsibility*.

Producers may choose, however, to organize under one or multiple PROs. For example, under the tire program there are five PROs that compete to represent tire producers in the province. The PROs, or individual producers, will be responsible for delivering Blue Box services across Ontario in a way that meets the requirements of the new regulation(s). Under the regulation(s), it is expected that they will have the right to determine aspects of the Blue Box program, such as who provides collection service, the containers that are used, the frequency in which they are collected, the materials that are accepted, and where the materials are sent for processing, unless otherwise prescribed in the regulation(s).

Transition is planned to occur between 2023 and 2025

The timeline announced by the Province indicates that the regulation(s) will be developed between now and the end of 2020. Producers and municipalities will then have two years to prepare before responsibility of the program will transfer from municipalities to producers between January 1, 2023 and December 31, 2025.

Within this time period, the transfer of responsibility is expected to happen in phases, with approximately one-third of total Blue Box tonnage being transitioned each transition year (i.e., 2023 to 2025 inclusive). Municipalities are expected have the opportunity to identify their preferred transition year, but there are many other factors that will be considered. Municipalities could be selected based on clusters of geographic proximity, cost-effectiveness or operational logistics, readiness for transition (e.g., expiry of contracts or ability to end contracts early), or other factors.

This change in responsibility is expected to increase diversion

Over the last two decades, the mix of printed paper and packaging that goes into the Blue Box has evolved. The economics of Blue Box recycling are more challenging than ever before, and as a result, Ontario's recycling rates have stalled while costs continue to escalate. Producer responsibility is based on the idea that the companies that design, create and market products and packaging are in the best position to reduce waste or increase resources that can be recovered from their products.

The full impact to municipalities will be revealed as regulation(s) are developed

There are many ways this transition could impact municipalities, and the full affect will not be known until much later in the transition process. The following section outlines aspects of municipal Blue Box services that may be impacted.

Service Level

The Province has been clear that transitioning the Blue Box to full producer responsibility must not negatively impact the recycling services the people of Ontario use every day. However, the regulation(s) that will be developed in the coming months will determine how much autonomy producers will be given to achieve a common, cost effective system. It is expected that producers will have the right to determine what the collection system looks like to meet their regulatory requirements and may not be willing or obligated to compensate municipalities to provide the level of service currently offered. Municipalities are encouraged to monitor this particular aspect of the draft regulation(s) carefully and provide comment where appropriate.

Municipal Assets

Based on the recommendations of the Province's special advisor in August, it is expected that producers will not be obligated to contract with municipalities for collection or processing services. Municipalities are, however, expected to have the opportunity to bid fairly on the provision of services in a competitive bid process. This balance of priorities could result in some municipalities bidding below their actual operating costs in order to continue to be the provider of Blue Box services or risk having stranded or redundant assets. As a result, municipalities with assets, such as vehicles and depots, will want to develop an appropriate asset management strategy.

Contracts

The timing of existing contracts for collection or processing of Blue Box materials may not align with the date a municipality will transition their services. Early termination or extension of existing contracts may be required to accommodate the transition timeline. If contracts are coupled with garbage or other collection services, they may need to be separated in time for transition.

Access to other methods of collection

It is expected that the regulation(s) being developed will maintain Blue Box collection as an essential part of the system, but also allow producers the flexibility to collect some packaging through other methods. Other means of collection, such as regional depots or return-to-retailer, could be possible for some materials in the future and could impact service levels and have other impacts on local communities

Industrial, Commercial and Institutional Blue Box Material Sources

Many municipalities provide Blue Box services to local schools, nursing homes, municipal buildings and local businesses. It is expected that most of these industrial, commercial and institutional (IC&I) sources will not be part of the producer operated Blue Box system. Municipalities already providing these services may need to make alternative arrangements for the provision of recycling services to these customers.

Local Jobs

It is unclear at this time whether producers will have an obligation to contract with municipalities to provide Blue Box related services. In other jurisdictions where producer responsibility has been implemented, producers opted to hire municipalities to provide collection services, but not transfer or processing services. Should a similar approach be taken in Ontario, localized job losses could occur.

Communicating changes

When transition occurs, there will be a need to effectively communicate the changes to residents. It is expected that there will be a spike in resident inquiries in the weeks directly preceding and following transition. Municipalities may require additional staff and resources to ensure the transition is successful.

Landfill Capacity

It is expected that producers will make every effort to ensure the success of the new program. If, however, their efforts result in a program that is less convenient or accessible, there is concern that recyclables will end up in the municipal garbage stream, increasing costs and taking up valuable landfill capacity. Ensuring the new regulation(s) include an effective enforcement system that monitors actual waste disposal impacts across the province will be important to protecting the well being of small, rural communities.

Financial Considerations

The financial implications of transitioning the existing Blue Box program to a new full producer responsibility model are not yet known. The regulation(s) will determine the level of service producers will be required to provide. If a municipality chooses to provide additional services, they may not be compensated for doing so. Municipalities are encouraged to closely monitor the developing regulations to ensure service levels in their communities are not compromised irrespective of who is providing them.

Next Steps

In the coming months, the regulation(s) that will determine many details of the transition to a producer responsibility framework will be developed and consulted on. It will be important that the concerns of small and rural municipalities are heard during this time. Staff will keep council informed as the regulation(s) are developed or as new information becomes available.

Appendix A: The Ontario Blue Box Program

Timeline

- 1981** The world's first curbside recycling program debuted in Kitchener, Ontario.
- 1994** Ontario Regulation 101/94 under the Environmental Protection Act set out requirements for municipalities with a population of at least 5,000 to establish and operate curbside Blue Box programs.
- 2002** The Waste Diversion Act (WDA) formalized financial support by requiring producers of printed paper and packaging managed by the Blue Box program to fund up to 50% of municipal net operating costs. **Waste Diversion Ontario (WDO)** was established as a non-crown corporation to develop, implement and operate waste diversion programs, including Blue Box. **Stewardship Ontario (SO)**, was created as an industry organization to represent producers and to develop the Blue Box Program Plan.
- 2003-17** Changes in packaging of consumer goods, including the use of less glass, lighter plastics and more difficult to recycle plastics, as well as a decrease in newspapers distributed, has impacted the Blue Box program. According to a report from the Special Advisor on Recycling and Plastic Waste, adjusting for inflation, the average cost of recycling a tonne of Blue Box materials increased by 50 percent from 2003 to 2017.
- 2016** The Waste-Free Ontario Act is passed and repeals the former WDA and enacted the Resource Recovery and Circular Economy Act (RRCEA) and the Waste Diversion Transition Act (WDTA). The RRCEA introduces a framework where producers are given full responsibility for the management of post-consumer waste from their packaging. Under this act, the WDO is replaced by a new organization, **Resource Productivity and Recovery Authority** (the Authority).

The legislation also affects existing diversion programs for tires, electronics and hazardous waste, all of which are at varying degrees of transition and allows for the creation of new programs.
- 2017** The Minister of the Environment and Climate Change directed the Authority and SO to jointly develop a proposal for an amended Blue Box Program Plan (a-BBPP). A draft was developed and two phases of consultations were completed. A final proposal was never submitted to the ministry.
- 2019** In June, the Province appointed a Special Advisor on Recycling and Plastic Waste, David Lindsay, to provide advice on how to improve recycling through the Blue Box Program and better manage plastic pollution. Mr. Lindsay facilitated meetings between representatives of the municipal and producer sector to provide input. In July, the report was released, titled "Renewing the Blue Box: Final Report on the blue box mediation process".

In August, the Ministry announced that it provided SO direction to begin planning to transition Ontario's Blue Box Program to full producer responsibility.

- 2020** Stewardship Ontario is to submit a plan to the Authority by June 30, 2020. It is expected that the Authority will approve the plan by December 31, 2020.
- 2023-25** The first communities will be transitioned beginning January 1, 2023, with the entire province operating under the new framework by December 31, 2025.

Glossary

Ministry of Environment, Conservation and Parks (MECP) is the ministry responsible for administering all the relevant legislation, including the Waste Diversion Transition Act, and the Resource Recovery and Circular Economy Act.

Producer Responsibility means producers are responsible for managing and paying for the life cycle of their products and packaging. Producer responsibility is based on the idea that the companies that design, create and market products and packaging are in the best position to reduce waste or increase resources that can be recovered from their products.

Extended Producer Responsibility refers to expanding the portion of program costs that producers are required to fund.

Full Producer Responsibility refers to producers being responsible for both funding and operating.

Individual Producer Responsibility refers to producers having a choice in how they meet requirements. They can collect and recycling products and packaging themselves, or contract with producer responsibility organizations (PROs), to help them meet their requirements.

Resource Productivity and Recovery Authority (RPRA or the Authority) is a regulatory body that is playing a critical role in supporting the transition towards a circular economy and a waste-free Ontario. RPRA receives authority from the Waste Diversion Transition Act, 2016 (WDTA) to oversee the current waste diversion programs and their eventual wind up. RPRA also receives authority from the Resource Recovery and Circular Economy Act, 2016 (RRCEA) to enforce individual producer responsibility requirements for managing waste associated with products and packaging.

Stewardship Ontario (SO) is a Producer Responsibility Organization (PRO), funded and governed by the industries that are the brand owners, first importers or franchisors of the products and packaging materials managed under the Blue Box and Orange Drop program. SO collects fees from industry stewards, which

help to pay for the costs of collecting, transporting, recycling and safely disposing of waste across the province. Stewardship Ontario operates under the authority in the Waste-Free Ontario Act, 2016 and is accountable to RPRA.

The Continuous Improvement Fund (CIF) is a partnership between the Association of Municipalities of Ontario (AMO), the City of Toronto, Stewardship Ontario (SO), and the Resource Productivity and Recovery Authority (RPRA). The CIF's mandate is to improve the effectiveness and efficiency of Ontario's municipal Blue Box program, through the provision of funding, technical support and training to aid municipalities and program stakeholders in the identification and development of best practices and technological and market-based solutions.

Waste Diversion Ontario (WDO) was a non-crown corporation, established by the Waste Diversion Act in 2002, with a mandate to develop, implement and operate recyclable waste diversion programs by establishing industry funding organizations and overseeing the development and operation of waste diversion programs. It has now been replaced by the RPRA.



City of North Bay Report to Council

Report No: IO 2020-07

Date: May 29, 2020

Originator:

Business Unit:

Environmental Services

Public Works and Park

Subject: Transition of North Bay's Blue Box Program to Extended Producer Responsibility

Closed Session: yes ☐ no ☒

Recommendation

That City Council pass a resolution in regards to the transition of North Bay's blue box program to Extended Producer Responsibility which states:

- The City of North Bay is requesting January 1st, 2023 as the transition date for North Bay's Blue Box program to Extended Producer Responsibility
- The City of North Bay is not interested in continuing to provide blue box services.
- The City of North Bay is in a waste and recycling collection agreement which extends to 2030.
- The City is requesting that the recycling collection and processing portion of the agreement be assigned to Producers.

That a copy of the resolution and RTC IO 2020-07 be provided to the Ministry of Environment Conservation and Parks and the Association of Municipalities of Ontario.

Background

The Association of Municipalities of Ontario (AMO) sent an email to all Mayors and Heads of Council titled "Call to Action to Pass Resolution about Transition of the Blue Box to Full Extended Producer Responsibility (EPR)" requesting municipalities to make a resolution by June 30, 2020, that specifies the following;

1. Council's preferred date to transition the Blue Box Program (between January 1, 2023, and December 31, 2025),

2. The rationale for this transition date,
3. Whether Council is interested in potentially continuing to provide services (e.g. contract management, collection, haulage, or processing services) or not, and,
4. Key contacts if there are any follow up questions.

It is very important to note that North Bay's stated preferred transition date may not be the date selected by the Ministry and the City of North Bay is not obligated in any way by the transition date or interest in continuing blue box decisions specified in the resolution. The information being provided to AMO and MECP is for information purposes only.

Since the City of North Bay implemented the Blue Box Program in 1990, the City has awarded and administered contracts for the collection and processing of Blue Box materials. The program has evolved over the years and the City now collects the majority of household consumer materials found on grocery store shelves. Currently the City is funded through a formula created by the Resources Productivity and Recovery Authority which determines how much producers of specific products are required to pay each municipality for the Blue Box Program. The City of North Bay currently receives approximately 40% of costs associated with the collection and processing of blue box materials) in the form of a grant each year from the Resource Productivity and Resource Authority. The EPR transition model will have the Producers (those companies that make and use packaging) be wholly responsible for the cost and operation of the blue box program.

On June 7, 2019, the Ministry of Environment, Conservation and Parks (MECP) appointed a special advisor to facilitate a process between municipal governments and producers to transition the Blue Box program from municipalities over to the producers.

On August 8, 2019, the Province released the special advisor's report providing recommendations for this transition. The following are the highlights from the report;

Keep the Blue Box Program - the Province should keep the blue box collection program as an essential part of any collection system, but producers should be allowed to collect some packaging through other methods i.e. at depots or stores.

Multi-Year Transition - the report recommends a six year transition of the Blue Box Program to EPR.

Standard Province Wide System - common collection system should have a standard list of materials across Ontario and allow producers to use other methods to meet or supplement diversion requirements. Province wide promotion and education campaigns will reduce the public confusion about what is and what is not recyclable in the Blue Box.

Multi-Residential Recycling - transition must consider whether and when it makes sense for producers to be responsible for blue box service beyond curbside or depot collection. Producers should provide blue box collection wherever it was provided by Municipalities. Going forward the producers must provide blue box service for new residential

developments. After completing the transition producers should gradually expand collection in multi-residential buildings as well as parks and public spaces where municipalities provide waste collection.

Business and Commercial Recycling - Blue Box service should not be expanded to the ICI sector as they already have their own waste servicing arrangements. Recycling in these facilities is covered by a different regulatory framework at this time.

Incineration/Energy from Waste - incineration and energy-from-waste should not count as diversion. Only processes that continue to make materials available as a resource for new products or packaging should be considered diversion

On August 15, 2019, the Province announced a timeline for the transition of Municipal Blue Box Programs to EPR over a six year period. Stewardship Ontario is to submit the wind-up plan for the Blue Box program to the Resource Productivity and Recovery Authority (formerly Waste Diversion Ontario) by June 30, 2020, and the Resource Productivity and Recovery Authority is to approve the plan by December 31, 2020. This new plan proposes to transfer 100% of Blue Box costs to the Producers of packaging companies thereby shifting the costs to deliver blue box programs from the property taxpayer to Producers.

Currently, there continues to be unknowns in regards to the transition however MECP has expressed the need for a seamless transition whereby residents see no change to the existing level of service. North Bay is one of 28 municipalities participating in a public consultation process along with Producers, waste management industries, and non-profit organizations on these transition questions. The purpose of the public consultation process organized by the Ministry is for stakeholders to take part in the development of a new regulation for the Blue Box under the Resources Recovery Circular Economy Act.

MECP's new legislation will identify the timeline when each municipality is to transition their blue box program to EPR. The municipal transition is proposed to take place over a three year period between January 1, 2023, and December 31, 2025. The transition to the new framework is to be staggered over three years, with approximately one third of the total blue box tonnage to transition in each of the three years. It was recognised that determining which municipalities would transition in each third is a complex task and would require further study. Consolidating municipalities into collection clusters could improve efficiencies and reduce costs. Clusters could be geographically based, arranged by municipal readiness, or a combination of factors such as readiness for transition, expiry of waste management contracts, or the municipal ability to end those contracts. The responses to AMO's email titled "Call to Action to Pass Resolution about Transition of the Blue Box to Full Producer Responsibility" will provide AMO and MECP information which will aid them in making their decisions for municipal transition.

Financial/Legal Implications

In January 2020 Council authorized an amending agreement with Miller Waste Systems to extend the current waste and recycling contract for a further 10 years. This contract with Miller Waste Systems will commence July 1, 2020 and will terminate July 1, 2030.

At the time of drafting the renewal agreement it was known that EPR would be implemented during the term of the contract. Due to this fact, the renewal agreement includes standard clauses recommended by AMO to Municipalities across Ontario who are negotiating waste collection contracts at this time.

When the EPR program is implemented, the City would either assign the contract to a third party or terminate with a penalty. The early termination penalty is on a declining scale which ranges from \$1,335,220.00 in year 4 to \$276,460 in year 10. The Renewal Agreement's contract assignment clause eliminates the City's requirement to pay the early termination penalty if the recycling portion of the contract is assigned to a third party as-is. It is important for the City of North Bay to inform AMO and MECP of our intention to assign the agreement to the Producers rather than terminating.

The City currently receives stewardship funding for only 40% of costs associated with recycling. Once the EPR program is implemented 100% of the recycling program can be operated by the Producers which in turn means the City of North Bay would realize cost savings. If the existing agreement with Miller Waste can be assigned to the Producers the City of North Bay should transition as soon as possible in order to realize these savings.

Another major issue facing Municipalities in regards to the transition to EPR involves municipal stranded assets. Many municipalities have made significant investments in recycling facilities and equipment to collect, sort and process blue box materials. It has been decided that Producers will not be forced to use or pay for municipal assets they do not need. Fortunately, the City does not own significant capital assets for the collection, sorting and processing of blue box materials. The City also does not own the North Bay recycling facility property and building and therefore, from a stranded asset perspective, the City of North Bay is better off than many municipalities should we opt out of the blue box program.

The City of North Bay is finalizing a lease agreement extension for the recycling facility which extends to 2025. If the City transitions to EPR before the lease term is done, there is a clause in the lease agreement which would allow the City to assign the lease to the Producers provided that the City has secured the written consent of the Landlord, which consent is not be unreasonably withheld. It is very likely that an assignment would occur if the City transitioned January 2023 as there are no other recycling facilities in the City of North Bay. It is likely that a regional recycling facility will be built in Northern Ontario however the Producers would have to chose a location, design the regional facility and build it within the next 2.5 years in order for it to be operational in time for a January 2023 transition. This is unlikely. If the recycling facility lease is assigned, it is important to note that the City would remain liable for all obligations under the lease. As an example, if the

assignee (Producers) defaults on its obligation to pay the rent, the City would be responsible to pay the rent due and owing. Once the recycling facility lease agreement is finalized it will be brought forward to Council for its consideration and all key aspects thereof will be identified.

The City of North Bay Household Hazardous Waste depot and Organics depot are located on the same property as the recycling facility. The location of these facilities may change depending on what occurs with the transition to EPR and the lease agreement. The facilities may be relocated. The logistics surrounding this potential relocation will be determined in the next few years as additional information in regards to EPR becomes available and the transition approaches.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Options Analysis

When the extended producer responsibility comes into effect the City can choose to either continue providing the Blue Box service or can choose to opt out of the program and have the producers take full responsibility. The City can also choose a preferred date to transition the blue box program to EPR.

City opts out of blue box program and requests earliest transition date

The City has the option to opt out of the blue box program and have the Producers take full responsibility. The City is hopeful that the renewal agreement with Miller Waste, which will be in place during the transition, would be assigned to the Producers and the City will not be required to pay a termination penalty. If the Producers take full responsibility for the City's blue box program the City will no longer be required to pay for costs associated with collection and processing of recyclables.

Assuming the aforementioned agreements can be assigned without penalties or significant risk, it is in the City's best interest to select a transition date that will provide the greatest financial savings. The earliest date that can be chosen is January 1, 2023 and this is the date that is recommended. The City must also express our desire to opt out of the blue box program and to have the collection and processing agreement assigned over to Producers so as to avoid paying the termination penalty.

This is the recommended option

Other options reviewed

Staff reviewed the option of the Municipality continuing to provide the Blue Box service. In this situation the City would negotiate with the Producers to cover the costs associated with the collection, processing and administration of the program. An extensive financial model for the blue box program would need to be provided to the Producers and there is no guarantee that the Producers would agree with the model. This option includes significantly more administrative work as the City of North Bay would continue to manage the Contract with Miller Waste and would also be required to manage a new agreement with Producers for the funding of the blue box program. This option also does not guarantee that 100% of the blue box program be funded by the Producers. This option is not recommended.

Staff also reviewed options for a later transition date. If the current blue box agreement can be assigned to the Producers as expected, the City would like to begin to realize the financial savings as soon as possible. A later transition date would result in reduced financial savings that could be realized, therefore this option is not recommended.

It is very important to note that North Bay's stated preferred transition date may not be the date selected by the Ministry and the City of North Bay is not obligated in any way by the transition date or interest in continuing blue box decisions specified in the resolution. The information being provided to AMO and MECP is for information purposes only.

Recommended Option

That City Council pass a resolution in regards to the transition of North Bay's blue box program to Extended Producer Responsibility (EPR) which states

- The City of North Bay is requesting January 1st, 2023 as the transition date for North Bay's Blue Box program to Extended Producer Responsibility
- The City of North Bay is not interested in continuing to provide blue box services.
- The City of North Bay is in a waste and recycling collection agreement which extends to 2030. The City is requesting that the recycling collection and processing portion of the agreement be assigned to Producers.

That a copy of the resolution and RTC IO 2020-07 be provided to the Ministry of Environment Conservation and Parks and the Association of Municipalities of Ontario.

Respectfully submitted,

Name: Karin Pratte, P.Eng.
Senior Facilities & Environment Engineer

We concur with the above noted recommendation.

Name: Domenic Schiavone
Title: Director of Public Works

Name: Margaret Karpenko CPA, CM
Title: Chief Financial Officer

Name: David Euler, P.Eng., PMP
Title: Chief Administrative Officer

Personnel designated for continuance: Karin Pratte

Lesley Marshall

From: Lesley Marshall
Sent: Friday, June 5, 2020 3:18 PM
Cc: Council; Maureen Lang
Subject: municipal insurance

Hello all,

I want to pass along some information regarding the insurance renewal rates for 2020.

I'm going to piece together the information from a few emails/conversations to try to give you an accurate picture thus far. I apologize if this is more confusing than forwarding 5 emails from a chain – trying to consolidate information.

As mentioned we had originally been granted an extension on the existing term until June 8th. Ordinarily when rates are late getting to us and the new rates are within expected increases we have the CAO sign the agreement to put in place the new term and retroactively date the bylaw.

In this case, Maureen and I are in agreement Council should have that discussion ahead of signing given the increases we are seeing.

I have gone ahead and tried to address some of the questions I foresaw being asked – and I will provide those details below. Out of concern that we would require a special meeting they had originally offered an additional extension to the 14th of June but will now proceed with 30 days longer (I will confirm end date when received) to allow you adequate time to review.

This item will appear on the next agenda. As always, please do not reply to the entire group as this constitutes a discussion with a quorum of Council.

Thanks, Lesley

As we discussed last week, we are currently in a “hard” insurance market where insurers are re-evaluating what risks they want to insure and are charging additional premiums for the risks they wish to continue to insure. The “hard” market is a result of increased insurer losses due to claims over the past 5+ years, and this is causing insurers to focus increases on those accounts with increased claims activity. As a result, the 2020 Municipal insurance renewal for the Municipality of Powassan is up about 14% over the expiring term. This increase is driven by increases in the liability insurance rate along with increases in the property insurance rate. There was also a small increase in the auto insurance premium over the 2019 term.

The “hard” insurance market is also causing insurers to amend their deductibles on accounts with increased claims. As a result, the property insurer has increased the deductible from \$2,500 to \$10,000 per occurrence.

The increase is high – higher than we were hoping for. The feedback from the insurer is that the increase is based on market conditions and claims. I have requested an updated loss run from the insurer and should have it for you tomorrow. Based on the 2019 loss run there were \$45,000 in liability claims in the past 9 years, and \$31,000 in the past three (these numbers have likely increased over the past 12 months). Property losses in the past 10 years have totaled \$117,000 and \$46,000 of those are in the past 2 years (again, likely increase over the past 12 months). The current insurance market is forcing insurers to charge additional premiums on those clients with losses as the insurers have not been profitable in recent years.

We have received a number of additional renewals in this week and we are seeking the same thing with other client in with the same loss ratios. Further, we have been seeing large increases across the municipal insurance market for a few months. There is still a lot of fluctuation in the municipal property market at the moment (lots of insurers moving out of the municipal space). This means the same number of municipal property clients have to be split among fewer and fewer property insurers and inevitably, rates will rise.

These hard markets come and go – and over the past few years we have tried to take advantage of the soft insurance market we were in. Here is a breakdown of the annual premium over the past 5 years:

2015 - \$119,405

2016 - \$122,923

2017 - \$112,959

2018 - \$114,497

2019 - \$119,009

In 2017 we were able to take advantage of the “soft” insurance market at the time and presented a reduction in premium of over 8% or \$10,000. Now we are in a hard market, the insurers are trying to get their annual premium back in line with pre 2017 rates. If you added a 3% increase (a fairly low increase) to the 2015 rates each year, the 2020 premium would be even higher than our proposed renewal premium.

We hope that the insurance market will calm down next year and we will seek reductions if possible.

Also, I have confirmed a extension until June 14th with the insurer, but will seek some additional time given the next meeting is on the 16th.

Finally, incidental med mal, police officer assault and marine coverage are included as part of the municipal package policy. In order to offer the best rates and most comprehensive coverage possible, we have negotiated blanket insurance policy wording to cover all potential municipal exposures. This means there are some coverages in the municipal package which you do not need, but there is no reduction in the annual premium if we remove them.

Regarding the deductible – this is something that is being applied across the entire Municipal property insurance portfolio - all municipalities are facing a minimum deductible of \$10,000 from now on. For Powassan, this means 5 of the 9 submitted claims would not have gone through insurance (I have provided an updated loss run to review).

Finally, the insurers typically will only provide extensions up to 30 days, but we could always request additional time. They do not typically issue short term policies as most coverages are insured out of the UK and they will only entertain 12 month terms. Having said that, as with any other insurance contract you can always cancel in term.



ACCEPTANCE OF MUNICIPAL INSURANCE PROGRAM PROPOSAL

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term
(mm/dd/yy): 6/1/2020 to 6/1/2021

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of Corporation of the Corporation of the Municipality of Powassan

Authorized Signature

Date

Please print the name of the person signing above

Implementation of Limit of Liability:

In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO 2020-19

Being a By-Law to provide a general liability/property
insurance program for the Municipality of Powassan

WHEREAS the Council of the Corporation of the Municipality of Powassan deems is desirable to enter into an agreement for the General Insurance and Risk Management Program of 2020;

NOW THEREFORE that the insurance program from Municipal Insurance Services Ltd. outlined on Appendix "A" attached be adopted and forms part of this by-law.

AND FURTHER that this insurance program be effective for one (1) year effective June 1, 2020.

READ a FIRST time, and considered **READ a SECOND** and **THIRD** time and passed as such in open Council this the 16th day of June, 2020 for the immediate wellbeing of the Municipality.

Mayor

CAO/Clerk-Treasurer

DATE OF COUNCIL MTG	June 16/20
AGENDA ITEM #	10-1

MIS MUNICIPAL INSURANCE SERVICES



Municipal Insurance Renewal Proposal for The Corporation of the Municipality of Powassan

June 3, 2020

Presented by:

MIS Municipal Insurance Services
o/b Provenance Insurance Services Ltd.

In Partnership with
Public Sector Division
Jardine Lloyd Thompson Canada Inc.

This presentation is a condensed report of your insurance coverage. Nothing herein alters the terms, conditions and exclusions contained in the printed insurance contract.

IMPORTANT – PLEASE NOTE THE FOLLOWING**DUTY OF DISCLOSURE**

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favorable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

PAYMENT TERMS

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

PERIOD OF VALIDITY OF QUOTE

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy (ies).

BREACH OF WARRANTY OR SUBJECTIVITY

If any of the terms and conditions contained in this proposal are identified as a "warranty" or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

UNDERINSURANCE

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

UNDERWRITING / BINDING AUTHORITY

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

MATERIAL CHANGES FROM EXPIRING POLICY

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

**RISK AND CLAIMS INFORMATION**

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

**TAXES PAYABLE BY
INSUREDS:**

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax



SUMMARY OF COVERAGE, LIMITS AND DEDUCTIBLES

Name of Insured: **Corporation of the Municipality of Powassan**

Policy Period: **6/1/2020 to 6/1/2021**

12:01 a.m. local time at the mailing address of the Named Insured

CANADIAN COUNCILS LIABILITY		
LIMIT OF LIABILITY	General Liability <u>(including Sudden And Accidental Pollution)</u> :	\$ 5,000,000 any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period
EXTENSIONS OF COVERAGE	Extension	Limit
	Employers' Liability	\$ 5,000,000 any one Claim
	Tenant Legal Liability	\$ 5,000,000 any one Occurrence
	Employee Benefit Liability	\$ 5,000,000 any one Claim
	Incidental Medical Malpractice Retro Date: 11/15/1993	\$ 5,000,000 any one Claim
	Voluntary Medical Payments	\$ 50,000 any one Claim and in the Annual Aggregate during the Policy Period
	Forest Fire Fighting Expense	\$ 2,000,000 any one Occurrence and in the Annual Aggregate during the Policy Period
	Voluntary Payment for Property Damage	\$ 50,000 any one Occurrence and in the Annual Aggregate during the Policy Period
	Incidental Garage Operations	\$ 250,000 any one Occurrence and in the Annual Aggregate during the Policy Period
	Municipal Marina Legal Liability	\$ 100,000 any one Pleasure Craft \$ 1,000,000 in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	Wrongful Dismissal (Legal Expense)	\$ 500,000 any one Claim and in the Annual Aggregate during the Policy Period
	Conflict of Interest Reimbursement Expenses	\$ 100,000 any one Claim

CANADIAN COUNCILS LIABILITY			
	Legal Expense Reimbursement Expenses	\$ 100,000 \$ 500,000	any one Claim and in the Annual Aggregate during the Policy Period
	Non-Owned Automobile (including Contractual Liability for Hired Autos)	\$ 5,000,000	any one Occurrence
	Legal Liability for Damage to Hired Autos	\$ 250,000	any one Occurrence
	Wrap-up Liability – Difference in Conditions and Difference in Limits	\$ 5,000,000	any one Occurrence
ENDORSEMENTS	Endorsement	Limit	
	Municipal Errors and Omissions Liability Retroactive Date: Unlimited	\$ 5,000,000	any one Claim and in the Annual Aggregate during the Policy Period
	Environmental Impairment Liability Retroactive Date: Unlimited	\$ 2,500,000 \$ 5,000,000	any one Claim and in the Annual Aggregate during the Policy Period
	Abuse / Molestation Liability Retroactive Date: 6/1/2008	\$ 250,000 \$ 500,000	any one Claim and in the Annual Aggregate during the Policy Period
	Voluntary Compensation	As per Endorsement No. 4 – Schedule of Benefits	
	Police Officer Assault	\$ 5,000,000	any one Occurrence
DEDUCTIBLE(S)	Applicable Coverage	Deductible	
	Public Entity General Liability	\$ 5,000	any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period any one Occurrence / per Claimant in respect of Sewer Back-up

CANADIAN COUNCILS LIABILITY		
	Extensions of Coverage	\$ 5,000 per Occurrence / per Claimant for all Extensions of Coverage except: \$ NIL with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary Compensation \$ 1,000 with respect to Legal Liability for Damage to Hired Autos \$ 5,000 with respect to Wrongful Dismissal (Legal Expense)
	Municipal Errors and Omissions Liability	\$ 5,000 any one Claim
	Environmental Impairment Liability	\$ 5,000 any one Claim
	Abuse / Molestation Liability	\$ 5,000 any one Claim
	Police Officer Assault	\$ 5,000 any one Occurrence
ENDORSEMENTS	The Powassan and District Union Library Board is added as an additional insured but only in respect to their activities and operations as a joint library board that serves the following townships and/or municipalities: The Municipality of Powassan, Township of Nipissing, Township of Chisholm and Restoule. The Municipality of Powassan administers the insurance on behalf of all the other municipalities.	
POLICY FORM	EK1903582 (2019) B0901EK1903582000	
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
SUBJECT TO	1. Environmental Impairment Liability - A list of Aboveground and Underground storage tanks is required along with evidence of appropriate results, to be reviewed and approved by the Insurer. Once approved, USTs will be endorsed onto the policy. - Losses at Suny's Gas Bar are excluded - Coverage on the landfill is subject to receipt of confirmation of Active Monitoring and no known leaching 2. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020	

CANADIAN COUNCILS UMBRELLA LIABILITY (FIRST LAYER)		
LIMITS OF LIABILITY	\$20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$20,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
EXCESS OF UNDERLYING COVERAGE(S) AND LIMIT(S)	Underlying Coverage	Underlying Limit
	General Liability	\$ 5,000,000 any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	Incidental Medical Malpractice	\$ 5,000,000 any one Claim
	Municipal Errors and Omissions Liability	\$ 5,000,000 in the Annual Aggregate
	Employer's Liability and Tenant's Legal Liability	\$ 5,000,000 any one Occurrence
	Employee Benefits Liability	\$ 5,000,000 any one Claim
	Non Owned Automobile Liability including Contractual Liability for Hired Automobiles	\$ 5,000,000 any one Occurrence
	Owned Automobile Liability (Aviva Insurance Company of Canada)	\$ 5,000,000 any one Occurrence
RETAINED LIMIT	\$ NIL	
ENDORSEMENTS	Endorsement #1 - Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7	
POLICY FORM	EK1802697 (2018) B0901EK1903583000	
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
SUBJECT TO	Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020	

CANADIAN COUNCILS UMBRELLA LIABILITY (SECOND LAYER)		
LIMITS OF LIABILITY	\$25,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$25,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$25,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
EXCESS OF UNDERLYING COVERAGE(S) AND LIMIT(S)	Underlying Coverage	Underlying Limit
	General Liability	\$ 25,000,000 any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	Incidental Medical Malpractice	\$25,000,000 any one Claim
	Municipal Errors and Omissions Liability	\$25,000,000 in the Annual Aggregate
	Employer's Liability and Tenant's Legal Liability	\$25,000,000 any one Occurrence
	Employee Benefits Liability	\$25,000,000 any one Claim
	Non Owned Automobile Liability including Contractual Liability for Hired Automobiles	\$25,000,000 any one Occurrence
	Owned Automobile Liability (Aviva Insurance Company of Canada)	\$25,000,000 any one Occurrence
RETAINED LIMIT	\$ NIL	
ENDORSEMENTS	Endorsement #1 - Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7	
POLICY FORM	EK1802697 (2018) B0901EK1903690000	
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
SUBJECT TO	Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020	

COMBINED PHYSICAL DAMAGE & MACHINERY BREAKDOWN		
COVERAGE	Property Of Every Description – All Risks of Direct Physical Loss or Damage (Subject to Policy Exclusions)	
LIMITS	<p>\$ 28,916,822 Blanket Limit of Loss on Blanket Property of Every Description including Machinery Breakdown</p> <p>\$ 25,000 Computer/Electronic Data Processing (Included in Blanket Limit)</p>	
EXTENSIONS OF COVERAGE	The Limits shown below are included in the Blanket Limit shown above:	
	Extension	Limit
	Valuable Papers	\$ 500,000
	Extra Expense	\$ 500,000
	Accounts Receivable	\$ 500,000
	Gross Rentals	\$ 500,000
	Computer Media	\$ 500,000
	Fine Arts (Agreed Value)	\$ 25,000
	The Limits shown below are in addition to the Blanket Limit shown above:	
	Extension	Limit
	Newly Acquired Property	\$ 1,000,000
	Buildings in the Course of Construction	\$ 1,000,000
	Property in Transit	\$ 500,000
	Unnamed Locations	\$ 1,000,000
	Expediting Expense	\$ 500,000
	Business Interruption – Profits	\$ 300,000 Subject to maximum of \$25,000 per month
	Contingent Business Interruption	\$ 1,000,000
	Fire Extinguishing Materials and Fire Fighting Expense	\$ 100,000
	Professional Fees	\$ 500,000
	Hacking Event or Computer Virus attack – any one Random Attack or Any One Specific Attack, any one event or total loss in a policy year for the combined total loss or damage	\$ 100,000
	The Limits shown below are in addition to the Blanket Limit shown above:	
	Extension	Limit

COMBINED PHYSICAL DAMAGE & MACHINERY BREAKDOWN		
EXTENSIONS OF COVERAGE CONTINUED	Master Key	\$ 10,000
	Land and Water Pollution Clean Up Expense	\$ 100,000
	Stock Spoilage	\$ 100,000
	Consequential Damage	\$ 100,000
	Off Premises Service Interruption	\$ 1,000,000
	Exhibition Floater	\$ 100,000
	Ammonia Contamination	\$ 500,000
	Water Escape	\$ 500,000
	Hazardous Substance	\$ 500,000
	Property of Councillors', Board Members' and Employees'	\$ 5,000 any one loss (\$25,000 maximum annual policy limit)
ENDORSEMENTS	Automobile Replacement Cost Deficiency Endorsement The Powassan and District Union Library Board is added as Loss Payee as their interests may appear. A joint library board serves the following townships and/or municipalities: The Municipality of Powassan, Township of Nipissing, Township of Chisholm and Restoule. The Municipality of Powassan administers the insurance on behalf of all the other municipalities.	
DEDUCTIBLE(S)	\$ 10,000 each Occurrence for All Losses except : \$ 1,000 each Computer/Electronic Data Processing loss \$ 50,000 each Flood loss 5% of total loss or \$100,000 minimum, whichever is greater, each Earthquake occurrence \$ 1,000 each Fine Art loss	
POLICY FORM	Municipal Insurance Program - Master Policy (February 1, 2017)	
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Physical Damage: Aviva Insurance Company of Canada – 100% Machinery Breakdown: Aviva Insurance Company of Canada – 100%	

COMBINED PHYSICAL DAMAGE & MACHINERY BREAKDOWN	
SUBJECT TO	<ol style="list-style-type: none"> 1. Detailed COPE information for all locations over \$1,000,000 values. 2. Civic addresses including postal codes for all locations. 3. Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment. 4. All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher. 5. Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer. 6. All locations may be subject to Engineering Inspection. 7. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020
CHANGES FROM EXPIRING POLICY	<ol style="list-style-type: none"> 1. Aviva now insures 100% of this policy and Sovereign General's 30% has been removed 2. Deductible has been increased from \$2,500 to \$10,000

COMPREHENSIVE CRIME	
LIMITS	<p>\$ 1,000,000 Employee Dishonesty – Form A</p> <p>\$ 200,000 Broad Form Loss of Money (Inside Premises)</p> <p>\$ 200,000 Broad Form Loss of Money (Outside Premises)</p> <p>\$ 200,000 Money Orders & Counterfeit Paper Currency</p> <p>\$ 1,000,000 Depositors Forgery</p> <p>\$ 200,000 Professional Fees / Audit Expenses</p> <p>\$ 200,000 Computer Fraud or Funds Transfer Fraud</p>
ENDORSEMENTS	<p>The Powassan and District Union Library Board is added as an additional insured but only in respect to their activities and operations as a joint library board that serves the following townships and/or municipalities: The Municipality of Powassan, Township of Nipissing, Township of Chisholm and Restoule. The Municipality of Powassan administers the insurance on behalf of all the other municipalities.</p>
DEDUCTIBLE	\$ Nil per Loss
POLICY FORM	Master Crime Wording (April 2012)
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Aviva Insurance Company of Canada – 100%
SUBJECT TO	<p>1. Completion of Crime Application</p> <p>2. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds.</p> <p>3. All cheque requisitions and issued cheques containing dual signatures.</p> <p>If the above is not part of your internal Financial controls, please provide explanation(s).</p> <p>4. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020</p>

AUTOMOBILE INSURANCE (ON)		
COVERAGE APPLICABLE	Liability – Bodily Injury / Property Damage	Limit: \$ 5,000,000
	Accident Benefits – Basic Benefits	Limits as stated in Section 4 of the Policy
	Uninsured Automobile	Limits as stated in Section 4 of the Policy
	Direct Compensation – Property Damage	Limits as stated in Section 5 of the Policy
	Loss or Damage – All Perils	Limits as stated in Section 6 of the Policy Deductible: \$ 2,500
ENDORSEMENTS	<p> OPCF 43R Removing Depreciation Deduction – 24 Months New OPCF 20 Loss Of Use – Applicable to Light Units OPCF 21B Blanket Fleet Endorsement – No Annual Adjustment OPCF 31 Non-Owned Equipment OPCF 24 Freezing of Fire-Fighting Apparatus OPCF 44 Family Protection Endorsement: (Applicable only to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles) </p> <p> <u>Additional Endorsements:</u> OPCF 3 Drive Government Automobiles OPCF 4A Permission to Carry Explosives OPCF 4B Permission to Carry Radioactive Material OPCF 5 Permission to Rent or Lease OPCF 32 Use of Recreational Vehicles by Unlicensed Drivers </p> <p> Notice of Cancellation Ninety (90) Days Tarmac Exclusion </p>	
POLICY FORM	Provincial Statutory Owner's Policy	
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Aviva Insurance Company of Canada – 100%	
SUBJECT TO	Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020	

COUNCILLORS' ACCIDENT COVERAGE	
LIMITS OF COVERAGE	\$ 200,000 Principle Sum
INCLUDED COVERAGE	Number of Councillors: Five (5)
	24 Hour Coverage
	Based on Five (5) Members
	Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
POLICY FORM	Insurer's Standard Form
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	AIG Insurance Company of Canada – 100%
SUBJECT TO	1. \$2,500,000 Aggregate Limit of Indemnity Per Accident 2. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020

VOLUNTEER FIRE FIGHTERS' ACCIDENT COVERAGE	
LIMITS OF COVERAGE	<p>\$ 200,000 Principle Sum</p> <p>While on Duty Only Coverage</p> <p>Disability Benefit 1st 4 weeks - \$300</p> <p>Disability Benefit after 4 weeks - \$500</p>
POLICY FORM	Insurers Standard Form
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	AIG Insurance Company of Canada – 100%
SUBJECT TO	Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020

LCIS -- ANNUAL LOW RISK EVENTS LIABILITY		
LIMITS OF COVERAGE	\$ 5,000,000 Bodily Injury & Property Damage any one Occurrence \$ 5,000,000 Products & Completed Operations Aggregate \$ 2,000,000 Personal Injury & Advertising Liability \$ 10,000 Medical Payments per Person \$ 50,000 Medical Payments per Accident \$ 5,000,000 Tenant's Legal Liability \$ 5,000,000 Incidental Medical Malpractice Liability \$ 2,000,000 Non-Owned Automobile Liability \$ 50000 SEF 94 – Legal Liability for Damage to Non-Owned Autos \$ 1000000 Fire Fighting Expense Liability	
ENDORSEMENTS	USA Jurisdiction Fire Fighting Expense Liability Security Default Cancellation Clause Service of Suit Clause (Canada) (Action Against Insurer) Notice Concerning Personal Information Notice to Insureds Lloyd's Underwriters Policyholder's Complaint Protocol Intention for AIF to bind Clause Sanction Limited and Exclusion Clause	
DEDUCTIBLE	\$1,000 per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos	
POLICY FORM	LCIS GL 2018	
INSURER(S) AND PROPORTION OF PARTICIPATION(S)	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
SUBJECT TO	Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2020	

RISK MANAGEMENT	
ELECTED OFFICIAL, DIRECTORS AND DEPARTMENTAL SEMINARS	Included
AUTOMOBILE FLEET SERVICES	Risk and Driver Assessment included

PREMIUM SUMMARY	
TOTAL ANNUAL PREMIUM (OPTIONS NOT INCLUDED)	\$135,181 plus any applicable provincial sales tax

MUNICIPAL OPTIONS	
Automobile Insurance	<p>OPTION A. Medical & Rehabilitation (Non-Catastrophic) increase Limit \$130,000 - Annual Additional \$153</p> <p>OPTION B. Catastrophic Injury – Med Rehab and Attendant Care increase Limit from \$1,000,000 to \$2,000,000 - Annual Additional \$96</p> <p>OPTION C. Medical Rehab and Attendant Care increase Limit from \$1,000,000 to \$2,000,000 - Annual Additional \$297</p> <p>Caregiver Benefit Limit up to \$250 per week plus \$50 each additional dependant - Housekeeping and Home Maintenance – Limit up to \$100 per week up to 2 Years - Non-Catastrophic Impairment -Annual Additional \$332</p> <p>Income Replacement Limit - \$600/\$800/\$1000, Annual Additional \$1050/\$2100/\$3150</p> <p>Death and Funeral Benefits \$50,000 Lump sum to an eligible spouse; \$20,000 lump sum to each dependant; maximum \$8,000 for funeral benefits - Annual Additional \$225</p> <p>Dependant Care up to \$75 per week for the first dependant and \$25 per week for each additional dependant to a maximum \$150 per week - Annual Additional \$375</p> <p>Indexation Benefit – Annual Adjustment according to the Consumer Price Index for Canada - Annual Additional \$900</p> <p>Added Coverage to Offset Tort Deductible – OPCF 48, Total Annual Additional Premium – \$271</p>
Councillors Accident	<p>Increased Principal Sum to \$250,000 – Annual Additional \$110</p>
Public Entity Recovery Assistance Plan (Critical Illness)	<p>Based on Five(5) Members – age 69 or less</p> <p>\$5,000 limit – Annual Additional Premium \$500 \$10,000 limit – Annual Additional Premium \$810</p>
Municipal Volunteers Accident	<p>Principal Sum \$50,000 – Annual Additional Premium \$750</p>
Cyber Liability	<p>Quotation available upon completed application</p>



Resolution no. 2020 - _____

Date: June 16, 2020

Moved by: _____

Seconded by: _____

Be it resolved that the Municipality of Powassan, based on the resolution 2020-14 of the ACED Board, approves the amended 2020 ACED Budget with a contribution of \$10,000 per partner except for one contribution of \$5,000.

Furthermore, that the Municipality of Powassan agrees to contribute an amount of \$10,000 to the 20202 ACED Budget.

Carried

Defeated

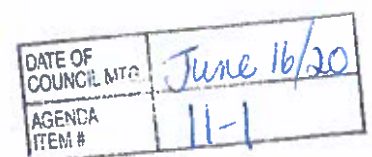
Deferred

Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					



Budget Sheets - Actuals as of December 31st, 2019
Regional Economic Development
Operating Budget

GL Number	Description	2019 Actual	2019 Budgeted	2020 Department Original	2020 Department Amended	Notes
	Revenues					
15-370	Municipal & Chamber Contributions					
	Armour	(\$12,362.31)	(\$10,000)	(\$14,226)	(\$10,000)	
	Burk's Falls	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$10,000)	
	Joly	(\$1,498.45)	(\$5,000)	(\$7,110)	(\$5,000)	
	Magnetawan	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$10,000)	
	Perry	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$10,000)	
	Powassan	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Ryerson	(\$12,362.31)	(\$10,000)	(\$14,226)	(\$10,000)	
	South River	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Strong	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Sundridge	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Chamber of Commerce	(\$6,210.64)	(\$10,000)	(\$14,226)	(\$10,000)	
	Total Municipal & Chamber Contr.	(\$81,517.44)	(\$105,000)	(\$149,370)	(\$105,000)	
15-370-1	CAEDA Contribution	(\$24,279.49)	\$0	\$0	\$0	
15-370-5	Events Contributions	(\$720.78)	\$0	\$0	\$0	
15-371	CIINO Funding	(\$6,965.00)	(\$150,000)	(\$72,945)	(\$72,945)	Reduced based on what we are allowed to claim
15-371-1	CIINO Funding - paid to Ryerson	(\$4,274.92)	\$0	\$0	\$0	
15-371-5	OBIAA Funding - Intern	(\$19,955.82)	\$0	(\$10,044)	(\$10,044)	
15-372	NOHFC Funding	\$0.00	(\$32,500)	(\$24,500)	(\$24,500)	
	Total Regional Economic Development revenues	(\$137,713.45)	(\$287,500)	(\$256,859)	(\$212,489)	

2020-05-28

GL Number	Description	2019 Actual	2019 Budgeted	2020 Department Estimate		
	Expenditures					
16-801	Salaries & Benefits	\$93,878.45	\$199,705	\$148,480	\$148,480	Reduced based on an extra month paid by Strong for EDO
16-801-1	Salaries & Benefits - pd by Ryerson	\$1,827.94	\$0	\$0	\$0	
16-804-001	Office Supplies	\$4,374.38	\$4,000	\$3,000	\$1,745	
16-804-002	Office Supplies - pd by Ryerson	\$2,781.42	\$0	\$0	\$0	
16-804-005	Audit & Accountant Fees	\$2,951.05	\$0	\$3,000	\$3,000	Added based on agreement which requires audited statements
16-804-010	Advertising & Promotion	\$4,081.17	\$10,000	\$10,000	\$3,700	
16-804-011	Adver. & Promotion - pd by Ryerson	\$4,070.41	\$0	\$0	\$0	
16-804-020	Telephone	\$1,260.23	\$2,500	\$2,500	\$2,500	
16-804-021	Telephone - pd by Ryerson	\$164.23	\$0	\$0	\$0	
16-804-025	Website	\$835.28	\$1,000	\$10,750	\$5,350	
16-804-030	Events & Seminars	\$4,489.97	\$15,000	\$20,000	\$12,000	
16-804-040	Training & Workshops	\$1,220.71	\$7,000	\$7,000	\$4,240	
16-804-041	Training & Workshops - pd by Ryerson	\$904.56	\$0	\$0	\$0	
16-804-050	Travel	\$5,710.01	\$8,000	\$10,000	\$5,000	
16-804-051	Travel - pd by Ryerson	\$674.89	\$0	\$0	\$0	
16-804-060	Office Rental	\$200.00	\$1,200	\$0	\$0	
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0	\$0	\$0	
16-804-065	Regional Projects	\$3,500.00	\$39,095	\$22,129	\$6,474	
16-804-067	CAEDA expenses paid to Strong	\$4,698.70	\$0	\$20,000	\$20,000	Added share of EDO's salary and travel expenses
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	\$0	
Total Regional Economic Development expenditures		\$137,713.45	\$287,500	\$256,859	\$212,489	
Total Regional Economic Development		\$0.00	\$0	\$0	\$0	

2020 ACED Budget Accounts Summary

Account: 804-001 OFFICE SUPPLIES			
Item	Description	Original Cost	Amended Cost
Microsoft Office 365	Annual subscription - 5 computers	\$115.00	\$115.00
Survey Monkey	Annual subscription - business	\$420.00	\$420.00
Kaspersky Anti Virus	Annual subscription - 3 computers	\$75.00	\$75.00
Monitor	w/HDMI connectivity	\$250.00	\$155.00
Camera stabelizer	Stabelize image for short ad films	\$550.00	\$530.00
Misc. Office Supplies	Pens, business cards, toner, etc.	\$1,590.00	\$450.00
Total		\$3,000.00	\$1,745.00
Account: 804-010 ADVERTISING & PROMOTION			
RMP201 Billboard signage	MTO sign permits (5 year X 2)	\$1,500.00	\$1,500.00
	Design and install 2 signs (estimate)	\$4,300.00	\$0.00
General promotion	Initiative advertising (print, social media)	\$4,200.00	\$2,200.00
Total		\$10,000.00	\$3,700.00
Account: 804-025 WEBSITE (Core only)			
Domain/Hosting fees	V & G Group & Linkhouse Media	\$250.00	\$500.00
Misc. plugins	Wordpress plugins	\$100.00	\$0.00
Townfolio prepaid	Community Profile for South Almaguin	\$10,400.00	\$3,050.00
Maintenance of websites	Repairs & Maintenance	\$0.00	\$1,800.00
Total		\$10,750.00	\$5,350.00
Account: 804-030 EVENTS & SEMINARS			
CS202 Business engagement	Social engagement facilitation (venue, refresh.)	\$2,000.00	\$2,000.00
CS202 Business seminars	Speakers, etc.	\$3,000.00	\$0.00
SE203 Red Gala	ACED contribution	\$5,000.00	\$0.00
SE204 Almaguin Harvest Spin	Municipal contributions	\$10,000.00	\$10,000.00
Total		\$20,000.00	\$12,000.00
Account: 804-040 TRAINING & WORKSHOPS (Professional Development)			
EDAC Memberships	1 principle membership, 2 additional	\$850.00	\$850.00
EDAC Year 1	Ciara Year 1 U of W (1 week accom. Incl.)	\$1,800.00	\$800.00
Planning 101 for ED	EDO - 1 day course (hotel est. Incl.)	\$418.00	\$0.00
Consultant	Shift team building (3 staff)	\$500.00	\$0.00
EDCO Conference	Toronto (3 days/2 staff (hotel est. incl.)	\$2,590.00	\$2,590.00
Total		\$6,158.00	\$4,240.00
Account: 804-065 REGIONAL PROJECTS			
RPP 206 R Volunteerism	Regional volunteer series or initiatives	\$2,000.00	\$0.00
RMP201 Branding Strategy	VOA brand messaging, visuals, guidelines, implementation strategy, etc. (ACED portion only)	\$10,000.00	\$0.00
RMP202 Web Strategy	Strategic action item costs: website merger, tool enhancements, etc.	\$1,500.00	\$0.00
RMP203 Visitor Guide	Visitor guide support & enhancement	\$2,000.00	\$2,000.00
RMP 204 Shop Local	Ballot draw campaign & marketing campaign	\$2,625.00	\$0.00
RMP 205 Content Development	Paid boosts. Explorers Edge content partnership	\$2,500.00	\$2,500.00
Contingency	Unexpected project opportunities	\$1,504.00	\$1,974.00
Total		\$22,129.00	\$6,474.00

Maureen Lang

Subject: FW: Library Resolution

From: Jenny Leblond [mailto:j.leblond@chisholm.ca]
Sent: Monday, June 8, 2020 4:22 PM
To: Maureen Lang <MLang@Powassan.net>
Subject: Library Resolution

Hi Maureen,

Here is the resolution that your mayor requested. The one year term would be for 2021 since we are still under the original agreement for 2020.

Resolution 2020-120

Gail Degagne and Nunzio Scarfone: Be it resolved that Council approve an 18% contribution to the Powassan Library and further that the CAO be involved in the wording of the new agreement and that the term be for one year. **'Carried'**

Thanks,
Jenny

Jennistine (Jenny) Leblond,
CAO Clerk-Treasurer
Township of Chisholm
2847 Chiswick Line, RR # 4
Powassan, ON POH 1Z0
Phone: 705-724-3526 ext 203
Fax: 705-724-5099

DATE OF COUNCIL MTG.	June 16/20
AGENDA ITEM #	11-2

Women's Own Resource Centre

The Village of Powassan

RECEIVED

Dear Mayor and Council,

MAY 28 2020

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and a large donation network.

In 2019, our Centre recorded 638 drop-ins, 533 phone calls, 2,092 emails and 85 one to one consultations for both business and personal reasons throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2019 through the process of starting a small business with 6 of these women launching businesses throughout the Almaguin Highlands and an additional 6 hoping to launch within the next year. Our Life Skills Training workshop supported 18 women in 2019 and 125 individual women participated in local Resource & Business Network Luncheons. WORC also responded to 17 crisis calls which includes 7 in regards to violence against women.

In addition to core programming, WORC hosts two annual Women In Business Trade Shows which gives local entrepreneurs the opportunity to showcase their products and services to a larger audience at no cost to them. WORC partners with area groups such as the Almaguin Community Economic Development team to organize and host an annual Economic Development Gala which has seen great success – in 2019, the Gala featured internationally known marketing genius, Terri O'Reilly and was a sold out event. WORC has also taken on the endeavor of organizing and hosting an annual International Women's Day Celebration which continues to grow and features women led businesses from all corners of the Almaguin Region along with support organizations that can offer programs and assistance to local residents.

WORC's services, now more than ever given the uncertain situation we find ourselves in, are increasingly needed in our region to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. Throughout the Corona Virus Pandemic, WORC has continued to support our clients virtually and via email through Business Plan Development, navigating support options, crisis counselling, even reaching out to seniors

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: info@womensownresource.org

www.womensownresource.org

DATE OF COUNCIL MTG	June 16/20
AGENDA ITEM #	12-1

Women's Own Resource Centre

and those without access to transportation for contactless delivery of essential goods. We will continue to be there for the residents of the Almaguin Highlands and together, we will get through this difficult time.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2020/21. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women in the Almaguin Highlands thrive.



Jessica Busch
Program Manager

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



Ontario

234-2020-2264

June 4, 2020

The Honourable Navdeep Bains
Minister of Innovation, Science and Industry
Navdeep.Bains@parl.gc.ca

The Honourable Catherine McKenna
Minister of Infrastructure and Communities
Catherine.McKenna@parl.gc.ca

The Honourable Maryam Monsef
Minister of Rural Economic Development
Minister for Women and Gender Equality
Maryam.Monsef@parl.gc.ca

Dear Ministers:

I am writing today to add my voice, and those of Ontario's municipalities, to the call for urgent federal action to provide immediate funding for reliable broadband access across Ontario.

I have the privilege of meeting regularly with Mayors and council members from across Ontario. From the first day I took office, I have heard that lack of access to reliable high-speed internet service is holding communities, people, and businesses back.

We have worked together to partner with our local governments through our Broadband and Cellular Action Plan to support major investments in under-served areas in Eastern and Southwestern Ontario. To support this commitment, we have targeted \$315 million over five years to expand broadband and cellular infrastructure.

Now, as Ontario and our towns and cities are working together to respond to the COVID-19 outbreak, there is even more urgency to address gaps in service and high costs. However, we cannot do this alone - urgent investment from the federal government is required.

While in more northern and rural parts of Ontario internet availability can be limited at best, gaps in coverage persist in southern and urban parts of our province. For many in Ontario, the costs to access service are also prohibitively high.

.../2

DATE OF COUNCIL MTG.	June 16/20
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The lack of broadband access in rural Ontario puts everyone in unserved or under-served areas at a disadvantage – students seeking help on homework while learning remotely, seniors and other vulnerable individuals looking to access critical services, and business owners working hard to keep afloat and compete during challenging times.

Broadband limitations also restrict the services that rural and northern municipalities can provide to their residents. Ontario's municipal leaders and the citizens they serve must be able to embrace digital service delivery now to respond to the pandemic and to deliver public services efficiently and equitably over the long term.

I know that Ontario, our local governments and Canada all share the same goal: that we can bring our full potential to the task at hand to recover from the COVID-19 outbreak and the resulting impacts on our economy. Our Mayors, councils, community groups and citizens are already developing recovery plans and strategies. Broadband infrastructure is an essential building block, and we will need your commitment to invest, without delay, in the future of Ontario's towns and cities.

I have taken the liberty of copying the Minister of Families, Children and Social Development as I know Minister Hussen also has a strong interest in supporting and strengthening communities. As well, I have copied my colleague, the Honourable Laurie Scott, Minister of Infrastructure, under whose purview broadband falls.

Sincerely,



The Honourable Steve Clark
Minister of Municipal Affairs and Housing
Ontario

- c. The Honourable Ahmed Hussen
Minister of Families, Children and Social Development
Ahmed.Hussen@parl.gc.ca

The Honourable Laurie Scott
Minister of Infrastructure, Ontario

Heads of Municipal Council (Ontario)



CONNECTED NORTH

The Speed of Northern Ontario Broadband

Prepared by Blue Sky Net



BLUE SKY NET

ONTARIO • CANADA

BLUE SKY ECONOMIC GROWTH CORPORATION

DATE OF COUNCIL MTG.	June 16/20
AGENDA ITEM #	132

The following report is a summary of findings collected from users that ran speed tests at www.connectednorth.ca between Oct. 2015 and April 2020. The results of individual speed tests can be impacted by a variety of factors both inside and outside the tester's premises that is beyond the control of the network or network operator as well as the internet service provider. Device used, router, cabling, distance from wireless router, number of users using the access point, background software and viruses are all examples of factors that can affect internet performance as well as speed test results.

OVERVIEW

In late 2015 Blue Sky Net launched [connectednorth.ca](#) as part of its [Broadband and Associated Infrastructure Mapping and Analysis Project \(BAIMAP\) initiative](#).

Connectednorth.ca was intended to provide visitors to the site with useful information about broadband access in Northern Ontario. It was especially helpful to those who experience challenges in obtaining access due to availability, or lack thereof. Since the beginning, connectednorth.ca drew on the BAIMAP database as a key feature to develop a broadband availability search engine where visitors can search a civic address for available broadband service providers at that location, what kind of internet is available, as well as anticipated speeds and contact information for the Telecommunication Service Providers.

Shortly after the launch of connectednorth.ca, an Internet speed test module was also incorporated in the front page of the site. As important as it was to provide visitors information related to connectivity, Blue Sky Net also felt strongly that there was an opportunity to collect information from the website visitors as well.

The intent of the speed test has been to provide real-time feedback of Internet performance to the site's visitors in real time, while also collecting that same information for analysis and interpretation. From the outset, it was intended that the visitor speed test information was going to be collected and used to inform decision makers about the realities of Internet access in Northern Ontario.

While the BAIMAP database consisted largely of coverage information provided by Telecommunication Service Providers (TSP's), it was felt that sampling performance results from Internet users would provide an interesting and valuable cross-reference of user experience versus promoted or advertised speeds. It should be noted that the speed test does not collect TSP information or IP addressing, it only links speed test results to user-entered addresses, as well as user-entered service type. The intent of the data is not to contradict TSP-provided information, but to compare the realities of promoted speeds versus user experience.

From late 2015 there have been just over 4,500 speed tests completed that can be verified and 4,330 within Northern Ontario. To date, connectednorth.ca has used the [Speedofme](#) platform with the test server located at a key interconnection point in Sudbury. The Speedofme platform was selected for several reasons, including because it was built with HTML5 the test looked similar and performed the same, across all browsers and devices. Speedofme also uses a testing methodology that does not overwhelm limited connections, making the test as fast for someone connecting with .5 Mbps as it does for someone connecting at 50 Mbps. With every speed test there are limitations, however due to the high number of test results received from connectednorth.ca, the test results provide useful insight into averages of upload and download speeds for those in Northern Ontario.

SUMMARY OF SPEED TEST RESULTS BY COMMUNITY AND SERVICE TYPE FILTER

Of the 4,330 speed tests recorded within Northern Ontario, the average download speed was just below 9 Mbps and the average upload speed was just above 5 Mbps. The interactive summary table at connectednorth.ca/speed-test-report provides a summary table of these test results. Listed are 101 communities that logged a minimum of five tests within each community. Each community can be searched using the search bar to the right of the table. The default results view of the table is displaying all speed test results regardless of service platform. Results can be filtered by selecting the individual service types (Fibre, DSL, Fixed Wireless, etc.), or by selecting any combination of them.

Of the 101 individual communities logging at least 5 tests, only 30 have an average download speed above the overall Northern Ontario average. Although there are some surprises on the list, most of these communities are amongst the larger and most densely populated communities. This relationship is explored in more detail further down.

"Of the 4,330 speed tests recorded within Northern Ontario, the average download speed was just below 9 Mbps and the average upload speed was just above 5 Mbps."

In 2018 the CRTC issued a target to connect over 90% of Canadian households to services that can deliver 50Mbps down / 10Mbps up by 2021. Most federal and provincial broadband funding programs also hold this standard. It is interesting to note that very few communities' speed test averages approach these speed targets.

The communities in the top five number of speed test results all have actively engaged citizens to conduct speed tests through mail-out communication or social media. For example, the community of East Ferris (568 tests) and its council have been long-time advocates for improving connectivity to their community and have actively reached out to their citizenry to participate in any means necessary to communicate the need for better Internet service.

It should be noted that, in general, people do not conduct Internet speed tests to confirm how strong or fast their Internet connection is. Speed tests are generally a sampling of people who have limited service or are concerned about the performance of their service. The reasons why any particular connection [may or may not be performing adequately are beyond the scope of this report](#).

RELATIONSHIP BETWEEN COMMUNITY SIZE AND INTERNET PERFORMANCE

This chart illustrates a relationship that is already well understood; larger communities have better broadband access and more options. Speed tests initiated from the seven communities that are designated as "cities" on average, registered results that were over twice as fast as speed tests registered for all other communities. Although the connection between community population and Internet performance is known, the reasons for the relationship may not be quite so well known.

Chart 2: Relationship between performance and service type

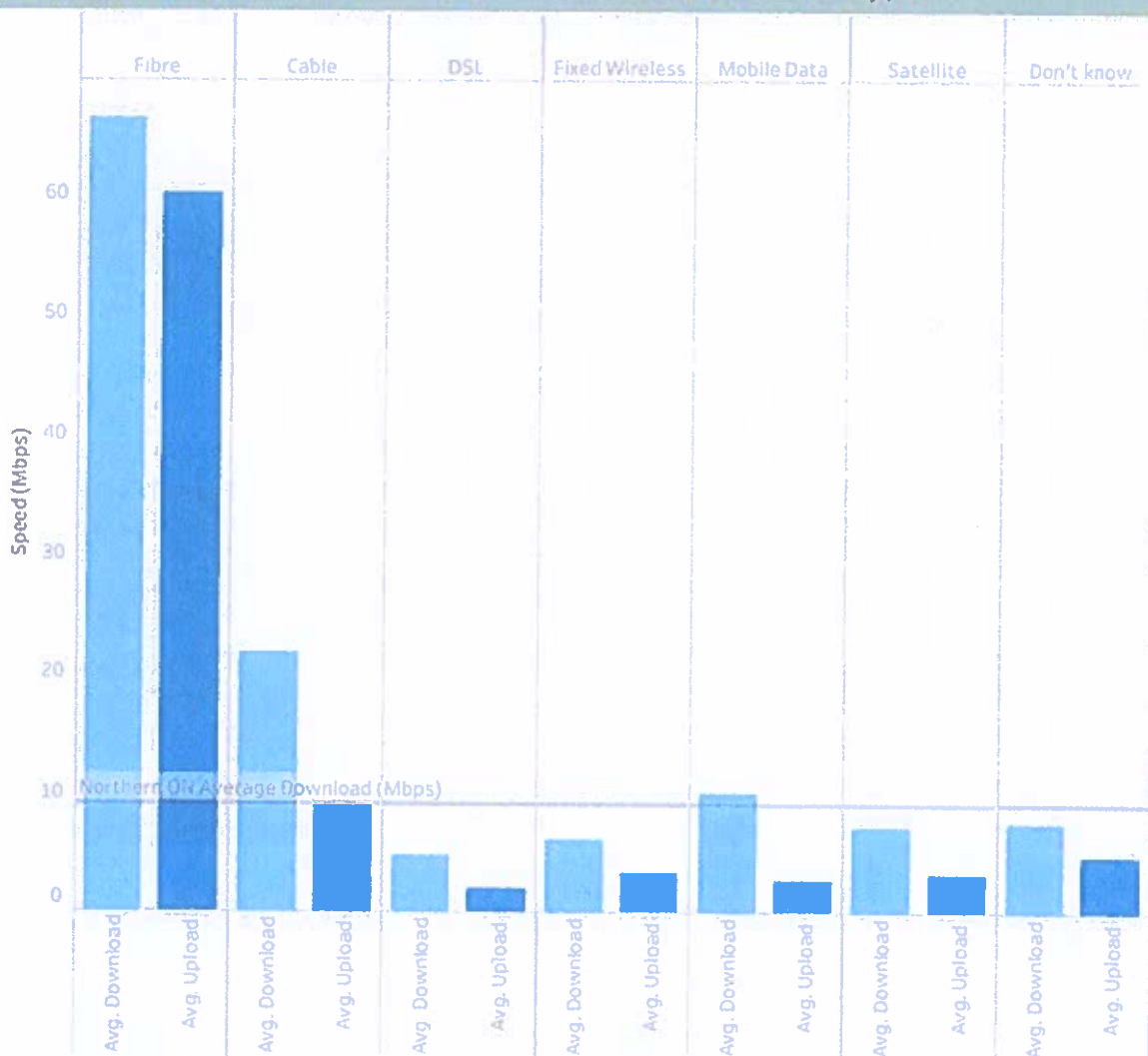


Chart 2: Relationship between performance and service type, www.connectednorth.ca/speed-test-report

Larger communities represent a better return on investment to ISPs to build networks, therefore more services are built, and more options exist to the consumer. Not only do cities tend more populated they also tend to be denser, meaning there are more

people (potential customers) per square kilometer. From an infrastructure perspective it is considerably more cost effective to run 1km of fibre optic cable to serve 100 customers than 1 km of fibre to serve half a dozen. This factor also influences the type of service or platform" that delivers customer connection over the last mile. "Wired" connections are more expensive and require leasing of infrastructure and right of ways but are more stable and faster.

Wireless networks (specifically fixed wireless, satellite and mobile data) require an access point (tower/spacecraft) and a customer within range of the access point. These technologies are more economical in less dense areas, but traditionally can't deliver the top end performance customers now need.

Looking again at the numbers on the right, it can be further interpreted that although the overall average of speed tests in Northern Ontario is 9/5Mbps, the average for speed tests initiated from every community other than the seven cities is just above 7/3 Mbps.

RELATIONSHIP BETWEEN PERFORMANCE AND SERVICE TYPE

Not all Internet services are created equal! Again, at the outset it was noted that Internet speed tests typically test those who are having issues with their connectivity, rather than those who are generally pleased with it. That said, some 80 speed tests were logged by visitors indicating that they were connecting via fibre to the home (FTTH). Unsurprisingly this was by far the fastest of the six platforms that were identified by users.

At more than twice the pace of the next fastest service type, FTTH customers experienced an average download speed of 66 Mbps down and almost 60 Mbps upload. One question worth considering is that because fibre is capable of much greater speeds than 66 Mbps, it is possible that these fibre users were experiencing network problems either within their local network or over the network's last mile?

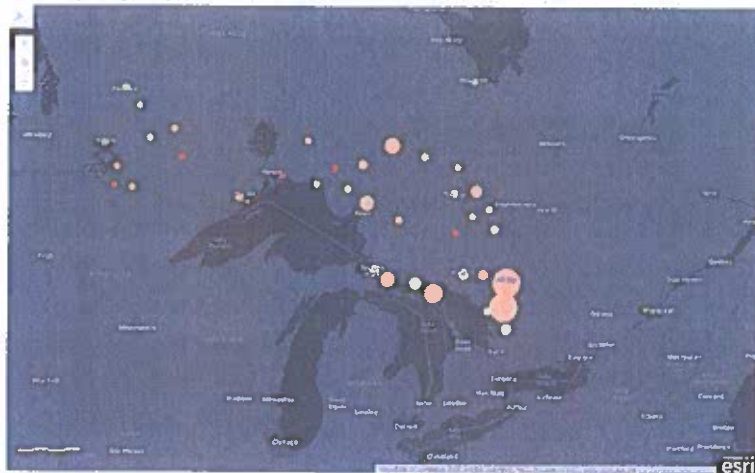
190 tests were initiated indicating a cable modem service with an average download of 21.5 Mbps and just under 9 Mbps upload. These numbers fall in the lower end of typical services from cable networks and are not unexpected.

The remaining four service types of Mobile data, Satellite, Fixed Wireless and DSL all came within a close margin to one another. Mobile delivering a download of 9.9 Mb per second or just over the Northern Ontario average. At the bottom is the 537 tests registered for DSL service. DSL at one point was by far the most common service platform and remains popular but is being replaced by FTTH in urban communities. DSL, which is delivered over (in some cases) very old copper telephone networks is prone to network congestion as well as being affected by the condition of the infrastructure itself. DSL customers on the same loop can experience a wide range of service quality.

Lastly, it is important to note that over 2,000 speed test users did not indicate their service platform. In late 2017 connectednorth.ca moved to a slightly different interface and began collecting the "service type" class. It is also important to note that not all customers know exactly how their service is delivered to them, nor should they.

CONNECTEDNORTH.CA INTERACTIVE SPEED TEST MAP

When you review the [connectednorth.ca interactive speed test map](#), zoom in to North Bay or Sault Ste. Marie and you will see the same thing happen in almost every other major urban centre in Northern Ontario. Within city limits clustered circles will appear shaded in light green to darker green representing speed tests measuring download speeds of at least 25 Mbps. Typically, these clustered circles are small to medium sized representing 90 or less speed tests run. Just outside of the cities these clustered circles are shaded orange or red representing much slower download speeds and typically the clusters are larger indicating many more speed tests conducted because many more people are concerned about the performance of their home or business Internet connections.



The map is structured so that every 4,330 speed tests that were run in Northern Ontario are represented in a group or clustered circle. Clicking on the clusters will reveal the number of tests as well as the average download speed within the geographic boundaries of that cluster. The closer one zooms in on the map the clusters separate into fewer subgroups with greater geographic

precision until eventually most points represent only three or four results and, in some cases, even a single speed test. This method was selected to provide as much geographic specificity without revealing exact location of where the tests were initiated.

The map is simple by design with few buttons for navigation control. On tablets or phones zoom control can be done with finger swipes and discovery of speed test values can be done by tapping the clustered circles. If reviewing the map on a web browser on a laptop or desktop scroll zoom is enabled and results can be viewed by clicking on the circles as well. A simple ledger is revealed by tapping or clicking the double arrows on the top left of the map.

CONTACT

For questions about the information displayed on the map, or about any of the information in the report or the tables, please email Blue Sky Net Project Manager, Jeff Buell, at jeff.buell@blueskynet.ca. To participate in the information collecting process, please visit the speed test on connectednorth.ca by [clicking here](#).

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8912	25582	06/04/20	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0	06/04/20	\$15.25	\$15.25	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$16,396.22
8927	37804	06/03/20	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	06/03/20	\$71.20	\$71.20	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$16,396.22
37848	37849	06/03/20	FAN RETURN	06/03/20	\$38.13	\$38.13	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$16,396.22
8959	DENTAL 5/28/20	06/04/20	DENTAL, POWASSAN , ON, P0H 1Z0	06/04/20	\$130.00	\$130.00	10-10-61510	BENEFITS	\$28,000.00	\$16,017.72
8962	9889294984	06/04/20	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	06/04/20	\$21.12	\$21.12	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	(\$584.71)
9889294984	9889294984	06/04/20	RANDY HALL	06/04/20	\$25.69	\$25.69	10-10-61023	R.HALL- COUNCIL	\$0.00	(\$1,554.31)
9889294984	9889294984	06/04/20	P.MCISAAC - CELL	06/04/20	\$65.31	\$65.31	10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$4,062.30)
9889294984	9889294984	06/04/20	MAUREEN CELL	06/04/20	\$37.21	\$37.21	10-10-61550	TELEPHONE & FAX	\$8,500.00	\$6,781.78
9889294984	9889294984	06/04/20	R.GIESLER CELL	06/04/20	\$54.22	\$54.22	10-10-61550	TELEPHONE & FAX	\$8,500.00	\$6,781.78
9889294984	9889294984	06/04/20	250 CLARK PROGRAM CELL	06/04/20	\$155.53	\$155.53	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$7,361.78)
9023	6989579	2679147	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	06/04/20	\$742.97	\$742.97	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$32,768.35)
9024	175111021-008	06/04/20	UNITED RENTALS OF CANADA, C/O T52638, P.O. BOX 4526, POSTAL STATION A, TORONTO, ON, M5W 5Z9	06/04/20	\$366.46	\$1,105.23	10-10-35515	DEFERRED REV.-MISC.	\$0.00	(\$14,298.13)
9080	PR1018	06/02/20	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,	06/02/20	\$6,395.71	\$6,395.71	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
PR1018	PR1018	06/02/20	Payroll from 5/16/2020 to 5/29/2020	06/02/20	\$2,824.12	\$2,824.12	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
PR1018	PR1018	06/02/20	Payroll from 5/16/2020 to 5/29/2020	06/02/20	\$2,000.36	\$2,000.36	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR1018	PR1018	06/02/20	Payroll from 5/16/2020 to 5/29/2020	06/02/20	\$4,861.46	\$4,861.46	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
9121	342	06/04/20	SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0	06/04/20	\$610.56	\$610.56	10-10-61640	OFFICE & EQUIPMENT	\$8,000.00	\$5,786.10
9758	845520060023063	06/04/20	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	06/04/20	\$114.32	\$114.32	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$10,309.45)
10236	55854016	06/04/20	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5	06/04/20	\$289.94	\$289.94	10-10-61600	POSTAGE/COURIER/COPI	\$25,000.00	\$16,633.22
55943891	55943891	06/04/20	PER COPY CHARGE	06/04/20	\$93.21	\$93.21	10-10-61600	POSTAGE/COURIER/COPI	\$25,000.00	\$16,633.22

DATE OF COUNCIL MTG.	June 16/20
AGENDA ITEM #	15

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
250 CLARK									
8927 37749	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 06/03/20 CABLE LOCK		06/03/20	\$24.41	\$24.41	10-12-61641	250 CLARK-BUILDING	\$20,000.00	\$19,739.14
9999 MAY 30 2020	ALLEN HARWOOD, , , , , 06/04/20 TOP SOIL AND MANURE		06/04/20	\$500.00	\$500.00	10-12-61680	CAPITAL-BUILDING	\$30,000.00	\$30,000.00
10025 TOP SOIL	WAYNE PURDON, 352 PROUDFOOT ROAD, RR 2, POWASSAN, ON, P0H1Z0 06/04/20 TOP SOIL		06/04/20	\$1,000.00	\$1,000.00	10-12-61680	CAPITAL-BUILDING	\$30,000.00	\$30,000.00
Total 250 CLARK									
				\$1,000.00	\$1,000.00				
				\$1,524.41	\$1,524.41				

FIRE DEPARTMENT

8792 20023359007 620	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 06/04/20 FIRE DEPT.-OPERATIONS		06/04/20	\$309.98	\$309.98	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
8893 06012020	NORTHERN COMMUNICATIONS SERVICES INC., 230 ALDER STREET, SUDBURY , ON, P3C 4J2 06/04/20 FIRE DISPATCH		06/04/20	\$51.60	\$51.60	10-15-62000	FIRE DEPT. ANSWERING	\$4,000.00	\$2,927.64
8927 37785	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 06/04/20 BATTERIES		06/04/20	\$165.80	\$165.80	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
8962 9889294984	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 06/04/20 B COX CELL		06/04/20	\$47.07	\$47.07	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
9023 6989579 2679147	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 06/04/20 TCFD NATURAL GAS - 2467		06/04/20	\$157.92	\$157.92	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
10082 756427	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 06/04/20 FIRE HALL CLEANING		06/04/20	\$305.28	\$305.28	10-15-62010	FIRE DEPT.-MAINTENANCE	\$10,000.00	\$8,789.67
				\$1,037.65	\$1,037.65				

Total FIRE DEPARTMENT**PUBLIC WORKS**

8743 1020815	HUBB CAP, 300 KIRKPATRICK ST, NORTH BAY , ON, P1B 8G5 06/04/20 CULVERTS		06/04/20	\$1,055.96	\$1,055.96	10-20-63210	BRIDGES & CULVERTS-	\$36,500.00	\$36,500.00
8751 4617 4605	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0 06/04/20 TOP SOIL 06/04/20 SCREENING AND RELOADING		06/04/20	\$508.80	\$508.80	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
				\$814.08	\$814.08	10-20-63460	SAFETY DEVICES/CN-	\$3,000.00	\$3,000.00
				\$1,322.88	\$1,322.88				

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8799 73618	06/04/20	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	06/04/20	\$99.68	\$99.68	10-20-63740	LAWN EQUIPMENT-	\$4,000.00	\$3,375.39
8806		JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1			\$99.68				
546639	06/04/20	FUEL FOR 2014 FREIGHTLINER	06/04/20	\$151.82	\$151.82	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$4,962.12)
546639	06/04/20	FUEL FOR 2011 FREIGHTLINER	06/04/20	\$151.82	\$151.82	10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$11,442.03
546641	06/04/20	2014 CHEV FUEL	06/04/20	\$170.61	\$170.61	10-20-63540	2014 GMC -	\$7,500.00	\$6,085.79
546639	06/04/20	FUEL FOR 2013 FREIGHTLINER	06/04/20	\$151.83	\$151.83	10-20-63560	2013 FREIGHTLINER	\$26,000.00	\$15,713.43
546641	06/04/20	F150 FUEL	06/04/20	\$170.61	\$170.61	10-20-63580	2009 FORD 1/2 TON -	\$5,000.00	\$3,748.83
546641	06/04/20	CHEV TRUCK FUEL	06/04/20	\$170.61	\$170.61	10-20-63600	2015 GMC-	\$5,000.00	\$3,277.26
546640	06/04/20	FUEL FOR 710 BACKHOE	06/04/20	\$84.73	\$84.73	10-20-63620	710 BACKHOE-	\$5,000.00	\$2,870.50
546640	06/04/20	CAT420 FUEL	06/04/20	\$254.20	\$254.20	10-20-63626	BACKHOE CAT420	\$7,500.00	\$3,681.03
546640	06/04/20	FUEL FOR 96 BACKHOE	06/04/20	\$84.73	\$84.73	10-20-63640	96 BACKHOE-	\$5,000.00	\$4,038.03
546640	06/04/20	FUEL FOR GRADER	06/04/20	\$423.66	\$423.66	10-20-63660	99 GRADER-	\$35,000.00	\$21,452.51
546641	06/04/20	LAWN EQUIPMENT-MAT/SUPPLIES	06/04/20	\$56.86	\$56.86	10-20-63740	LAWN EQUIPMENT-	\$4,000.00	\$3,375.39
8875 RAMP		MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN , ON, P0H 1Z0			\$1,871.48				
	06/04/20	RAMP FOR COMMUNITY GARDEN	06/04/20	\$1,500.00	\$1,500.00	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
8897 3242566		NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6			\$1,500.00				
	06/04/20	PW UNIFORM RENTALS	06/04/20	\$267.47	\$267.47	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
8912 25584		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0			\$267.47				
	06/04/20	WATER AND COFFEE	06/04/20	\$40.69	\$40.69	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$757.60
8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0			\$40.69				
36671	06/03/20	PAINT	06/03/20	\$27.45	\$27.45	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
36893	06/03/20	CABLE CLAMPS	06/03/20	\$2.03	\$2.03	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
36986	06/03/20	LIGHTS	06/03/20	\$61.15	\$61.15	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
37029	06/03/20	SHOVEL	06/03/20	\$85.94	\$85.94	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
37464	06/03/20	COUPLING	06/03/20	\$16.27	\$16.27	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
37651	06/03/20	SHOVEL	06/03/20	\$50.87	\$50.87	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
37792	06/03/20	STAPLES, TAPE MEASURE	06/03/20	\$81.94	\$81.94	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
37828	06/03/20	WASHER FLUID	06/03/20	\$96.82	\$96.82	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
37853	06/03/20	DRILL BITS	06/03/20	\$23.05	\$23.05	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
8962		ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9			\$445.52				
9889294984	06/04/20	C MUNSHAW CELL	06/04/20	\$20.61	\$20.61	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
9889294984	06/04/20	PW CELL 497-6169	06/04/20	\$59.55	\$59.55	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$757.60
9889294984	06/04/20	PW CELL 497-6164	06/04/20	\$20.63	\$20.63	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$757.60
9889294984	06/04/20	PUBLIC WORKS CELL	06/04/20	\$35.62	\$35.62	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$757.60
9889294984	06/04/20	PUBLIC WORKS SURFACE TABLET	06/04/20	\$20.61	\$20.61	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$757.60
9023		UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2			\$157.02				
6989579 2679147	06/04/20	PW SHOPS NATURAL GAS - 1890	06/04/20	\$171.81	\$171.81	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$9,092.96
6989579 2679147	06/04/20	PW SHOPS NATURAL GAS - 2330	06/04/20	\$397.85	\$397.85	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$9,092.96
					\$569.66				

Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9060	BELL CANADA ONT CLAIMS OFFICE, SUITE 600, 175 COMMERCE VALLEY DRIVE WEST, MARKHAM, ON, L3T 7P6					10-20-63520			
CLAIM # CA4066	06/04/20	BELL LINE CUT CLAIM	06/04/20	\$481.34	\$481.34	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
					\$481.34				
9985	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0					10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$11,442.03
58377	06/04/20	SAFETY INSPECTION	06/04/20	\$2,095.78	\$2,095.78	10-20-63560	2013 FREIGHTLINER	\$26,000.00	\$15,713.43
58353	06/04/20	SAFETY INSPECTION	06/04/20	\$1,550.70	\$1,550.70				
					\$3,646.48				
					\$11,458.18				

Total PUBLIC WORKS**ENVIRONMENT**

8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0					10-25-64910	LANDFILL SITE-	\$50,000.00	\$8,359.81
4616	06/04/20	COMPACTOR RENTAL	06/04/20	\$1,831.68	\$1,831.68				
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1					10-25-64830	GARBAGE VEHICLE	\$31,000.00	\$24,354.78
546639	06/04/20	FUEL FOR GARBAGE TRUCK	06/04/20	\$151.82	\$151.82				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0					10-25-64910	LANDFILL SITE-	\$50,000.00	\$8,359.81
36835	06/03/20	RAKE	06/03/20	\$65.11	\$65.11				
8946	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY , ON, P1B 8G5					10-25-64940	RECYCLING PROGRAM	\$100,000.00	\$61,638.35
137302	06/04/20	RECYCLING	06/04/20	\$9,616.32	\$9,616.32				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9					10-25-64910	LANDFILL SITE-	\$50,000.00	\$8,359.81
9889294984	06/04/20	LANDFILL SITE-CELL	06/04/20	\$5.09	\$5.09				
9622	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0					10-25-64830	GARBAGE VEHICLE	\$31,000.00	\$24,354.78
20661	06/04/20	BRAKE REPAIRS	06/04/20	\$1,268.89	\$1,268.89				
					\$1,268.89				
					\$12,938.91				

Total ENVIRONMENT**WATER**

9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2					10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$4,062.09
6989579	2679147 06/04/20	34 MCRAE DR NATURAL GAS - 7940	06/04/20	\$22.90	\$22.90				
					\$22.90				
					\$22.90				

Total WATER**SEWER**

8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0					10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,948.30
4601	06/04/20	STONE AND TOPSOIL	06/04/20	\$559.68	\$559.68	10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,948.30
4618	06/04/20	A GRAVEL TO BIRCH ST	06/04/20	\$790.97	\$790.97				
					\$1,350.65				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0					10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,948.30
37128	06/03/20	ABS COUPLING	06/03/20	\$25.81	\$25.81				
37146	06/03/20	ABS COUPLING	06/03/20	\$32.54	\$32.54				

Municipality of Powassan A/P Preliminary Cheque Run

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
37667	06/03/20	ABS SEWER CONNECTION BIRCH ST	06/03/20	\$176.78	\$176.78	10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,948.30
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2				\$235.13				
6989579 2679147	06/04/20	SEWER PUMPHOUSE NATURAL GAS - 9269	06/04/20	\$55.01	\$55.01	10-40-64110	SEWER PUMPHOUSE-	\$6,500.00	\$6,306.14
					\$55.01				
Total SEWER					\$1,640.79				
<u>BUILDING DEPARTMENT</u>									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
9889294984	06/04/20	BUILDING	06/04/20	\$28.60	\$28.60	10-45-62710	BUILDING INSPECTOR-	\$8,000.00	\$6,404.99
					\$28.60				
Total BUILDING DEPARTMENT					\$28.60				
<u>PROTECTION TO PERSONS & PROPERTY</u>									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
9889294984	06/04/20	B MOUSSEAU CELL	06/04/20	\$55.97	\$55.97	10-50-62580	BY-LAW ENFORCEMENT	\$26,000.00	\$23,958.76
					\$55.97				
Total PROTECTION TO PERSONS & PROPERTY					\$55.97				
<u>RECREATION</u>									
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
37190	06/03/20	ROPE	06/03/20	\$28.46	\$28.46	10-55-67010	PARKS-MAT/SUPPLIES	\$10,000.00	\$8,960.80
37774	06/03/20	STRAPS	06/03/20	\$18.29	\$18.29	10-55-67010	PARKS-MAT/SUPPLIES	\$10,000.00	\$8,960.80
					\$46.75				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
9889294984	06/04/20	REC/GAP CELL	06/04/20	\$20.61	\$20.61	10-55-67610	RECREATION-ADMIN-	\$1,000.00	\$917.56
					\$20.61				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579 2679147	06/04/20	POOL NATURAL GAS - 1355	06/04/20	\$203.73	\$203.73	10-55-67110	POOL-MATERIAL &	\$16,000.00	\$15,308.80
6989579 2679147	06/04/20	SHCC NATURAL GAS - 1465	06/04/20	\$126.48	\$126.48	10-55-67410	SHCC-MAT/SUPPLIES	\$6,500.00	\$5,006.86
					\$330.21				
Total RECREATION					\$397.57				
<u>HEALTH SERVICES</u>									
8745	EASTHOLME, BOX 400, POWASSAN , ON, P0H 1Z0								
2020 1ST QUARTER	06/04/20	1ST QUARTER 2020	06/04/20	\$25,580.00	\$25,580.00	10-60-66200	EASTHOLME LEVY	\$102,320.00	\$76,740.00
					\$25,580.00				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579 2679147	06/04/20	MEDICAL CENTRE NATURAL GAS - 1396	06/04/20	\$0.00	\$0.00	10-60-65310	MEDICAL CENTRE-	\$0.00	\$0.00
					\$0.00				
Total HEALTH SERVICES					\$25,580.00				

Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
HISTORICAL & CULTURE									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	06/04/20	06/04/20	\$331.68	\$331.68	10-65-67680	POWASSAN LEGION	\$35,000.00	\$25,346.91
					\$331.68				
					\$331.68				
Total HISTORICAL & CULTURE									
PLANNING & DEVELOPMENT									
9479	CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7								
44013	06/04/20	GIS MAPPING	06/04/20	\$3,630.49	\$3,630.49	10-70-68010	PLANNING &	\$15,000.00	\$7,671.34
					\$3,630.49				
					\$3,630.49				
Total PLANNING & DEVELOPMENT									
TROUT CREEK COMMUNITY CENTRE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200116322	165 620	06/04/20	06/04/20	\$102.24	\$102.24	10-75-61610	HYDRO	\$25,000.00	\$12,457.87
					\$102.24				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
37923	06/03/20	GARBAGE BAGS	06/03/20	\$64.09	\$64.09	10-75-61800	SUPPLIES	\$6,000.00	\$4,319.78
					\$64.09				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
9889294984	06/04/20	D JARDINE CELL	06/04/20	\$50.90	\$50.90	10-75-61550	TELEPHONE & FAX &	\$2,500.00	\$1,775.47
					\$50.90				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	06/04/20	06/04/20	\$141.05	\$141.05	10-75-61620	NATURAL GAS	\$6,000.00	\$4,063.76
					\$141.05				
					\$358.28				
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8728	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6								
6768	06/04/20	MOP HEAD AND CLEANER	06/04/20	\$138.89	\$138.89	10-80-61960	BUILDING SUPPLIES	\$10,000.00	\$8,152.58
					\$138.89				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
9889294984	06/04/20	MIKE CELL	06/04/20	\$57.45	\$57.45	10-80-61550	TELEPHONE & FAX	\$1,200.00	\$899.15
					\$57.45				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147	06/04/20	06/04/20	\$508.69	\$508.69	10-80-61620	NATURAL GAS	\$20,000.00	\$13,528.04
6989579	2679147	06/04/20	06/04/20	\$304.83	\$304.83	10-80-61620	NATURAL GAS	\$20,000.00	\$13,528.04
					\$813.52				
					\$1,009.86				
Total SPORTSPLEX									

**Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
CEMETERIES									
8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN	ON, P0H 1Z0							
4601	06/04/20 STONE AND TOPSOIL	06/04/20		\$508.80	\$508.80	10-85-65130	CEMETERY-	\$5,000.00	\$5,000.00
4617	06/04/20 TOP SOIL	06/04/20		\$508.80	\$508.80	10-85-65130	CEMETERY-	\$5,000.00	\$5,000.00
					\$1,017.60				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO	ON, M5W 3L3							
200212441081 620	06/04/20 CEMETRY-HYDRO	06/04/20		\$25.53	\$25.53	10-85-65110	CEMETRY-SERVICE-	\$400.00	\$298.08
					\$25.53				
					\$1,043.13				
Total CEMETERIES									
Total Bills To Pay:					\$83,798.41				

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Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8875	3171000 620	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN , ON, P0H 1Z0	06/11/20	\$274.03	\$274.03	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$2,126.21)
					\$287.38				
8975	MAY20LIB	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	06/10/20	\$163.08	\$163.08	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$13,546.48)
	MAY20MM	06/09/20 LIB - VISA - MAY	06/10/20	\$17.29	\$17.29	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$16,396.22
		06/09/20 OSHELLS - OFFICE SUPPLIES			\$258.44				
9266	2596	DUDLEY INSTALLATIONS LTD., 132B BEAR CREEK ROAD, CALLANDER, ON, P0H 1H0	06/11/20	\$572.40	\$572.40	10-10-68410	BIA-MAT/SUPPLIES	\$5,000.00	(\$6,035.87)
		06/11/20 REMOVE HOLIDAY BANNERS			\$635.63				
10063	360323	POSTMEDIA NETWORK INC, P.O. BOX 7400, LONDON, ON, N5Y4X3	06/11/20	\$474.20	\$474.20	10-10-61050	ADVERTISING	\$6,000.00	\$2,741.54
		06/11/20 DIGITAL CLASSIFIEDS			\$526.58				
					\$8,207.54				
Total GENERAL GOVERNMENT									
250 CLARK									
8831	168585	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0	06/11/20	\$325.00	\$325.00	10-12-61641	250 CLARK-BUILDING	\$20,000.00	\$19,739.14
		06/11/20 CLEAN OUT MAINTENANCE ROOM			\$325.00				
					\$325.00				
Total 250 CLARK									
FIRE DEPARTMENT									
8875	3171100 620	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN , ON, P0H 1Z0	06/11/20	\$158.64	\$158.64	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
					\$158.64				
8880	77813	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3	06/11/20	\$20.35	\$20.35	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
		06/11/20 TC FIRE HALL WATER TESTING			\$20.35				
8941	18158	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY , ON, P1B 2W6	06/11/20	\$764.22	\$764.22	10-15-62030	FIRE DEPT.-TRUCKS	\$21,000.00	\$17,086.92
		06/11/20 FIRE PREVENTION VAN DECALS			\$764.22				
8975	MAY20BC	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	06/09/20	\$295.10	\$295.10	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
		06/09/20 CDN ASSOC OF FIRE CHIEFS - MEMBERSHIP	06/10/20	\$51.97	\$51.97	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
	MAY20BM3	06/09/20 AMAZON - BOTTLES FOR SANITIZER			\$347.07				
9059	7057235253 620	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	06/11/20	\$81.36	\$81.36	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$45,598.75
		06/11/20 TC FIRE HALL PHONE			\$81.36				
10201	2020-05	NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4		\$220.00	\$220.00	10-15-62000	FIRE DEPT. ANSWERING	\$4,000.00	\$2,927.64
		06/11/20 FIRE DEPT. ANSWERING SERVICE			\$220.00				

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200066782851	620	06/11/20 STREET LIGHTING-HYDRO	06/11/20	\$1,195.18	\$1,195.18	10-20-63020	STREET LIGHTING-HYDRO	\$15,000.00	\$10,220.86
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0								
25585	06/11/20 WATER			\$25.00	\$1,195.18	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$757.60
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
MAY20ST	06/09/20 APPLE.COM - ICLOUD - PHONE - ST			\$1.46	\$25.00	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
9074	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3								
368211/D	06/11/20 UNDER COATING AND GUN			\$90.50	\$1.46	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,502.33
9972	REALTERM ENERGY CORP., 2160 DE LA MONTANGNE, SUITE 600, MONTREAL, QC, H3G2T3								
2020 -1	06/11/20 STREET LIGHTS			\$36,393.15	\$90.50	10-20-63000	STREET LIGHTING-	\$38,062.00	\$38,062.00
9999	ALLEN HARWOOD, ...								
TSC	06/11/20 WORK BOOTS			\$152.19	\$36,393.15	10-20-61510	BENEFITS	\$0.00	(\$2,200.68)
10280	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1								
202205	06/11/20 GRADER BLADES			\$1,643.94	\$152.19	10-20-63660	99 GRADER-	\$35,000.00	\$21,452.51
Total PUBLIC WORKS									
ENVIRONMENT									
8941	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY , ON, P1B 2W6								
17882	06/11/20 LANDFILL SIGN			\$348.02	\$348.02	10-25-64910	LANDFILL SITE-	\$50,000.00	\$8,359.81
10230	SGS CANADA INC., 185 CONCESSION STREET, PO BOX 4300, LAKEFIELD, ON, K0L 2H0								
11336559	06/11/20 GROUND WATER TESTING			\$1,845.93	\$348.02	10-25-64965	LANDFILL SITE-	\$74,000.00	\$55,380.98
11337566	06/11/20 GROUND WATER TESTING			\$127.20	\$1,845.93	10-25-64965	LANDFILL SITE-	\$74,000.00	\$55,380.98
11337577	06/11/20 GROUND WATER TESTING			\$977.91	\$127.20	10-25-64965	LANDFILL SITE-	\$74,000.00	\$55,380.98
11337579	06/11/20 GROUND WATER TESTING			\$763.20	\$977.91	10-25-64965	LANDFILL SITE-	\$74,000.00	\$55,380.98
Total ENVIRONMENT									
WATER									
8907	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO , ON, M5E 1E5								
2216	06/11/20 WATER SERVICE			\$8,428.00	\$8,428.00	10-30-64720	WATER-OCWA	\$114,000.00	\$71,860.00
Total WATER									

Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SEWER									
8907	06/11/20	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	06/11/20	\$5,354.00	\$5,354.00	10-40-64120	SEWERS-OCWA	\$65,000.00	\$38,230.00
2216					\$5,354.00				
9725	06/11/20	MIKE WAGNER,, POWASSAN, ON, P0H 1Z0	06/11/20	\$101.76	\$101.76	10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,948.30
533890	06/11/20	RECYCLED ASPHALT	06/11/20	\$534.12	\$534.12	10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,948.30
533890					\$635.88				
Total SEWER									
					\$5,989.88				

BUILDING DEPARTMENT

8975	06/09/20	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	06/10/20	\$47.28	\$47.28	10-45-62715	CBO/BYLAW/PROP STD	\$5,000.00	\$4,383.23
MAY20BM2	06/09/20	PETROCANADA - FUEL - MUN VEHICLE	06/10/20	\$36.63	\$36.63	10-45-62715	CBO/BYLAW/PROP STD	\$5,000.00	\$4,383.23
MAY20MM2	06/09/20	GIESLER MARINE - SUMMER TIRE ROTATON	06/10/20						
MAY20MM3	06/09/20	APPLE.COM - INCLCUD STORAGE - MM PHONE06/10/20		\$1.46	\$1.46	10-45-62715	CBO/BYLAW/PROP STD	\$5,000.00	\$4,383.23

Total BUILDING DEPARTMENT

\$85.37

\$85.37

PROTECTION TO PERSONS & PROPERTY

8975	06/09/20	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	06/10/20	\$161.66	\$161.66	10-50-62580	BY-LAW ENFORCEMENT	\$26,000.00	\$23,958.76
MAY20BM	06/09/20	FRONTLINE OUTFITTERS - BYLAW UNIFORMS	06/10/20						
MAY20BM4	06/09/20	BBY MARKETPLACE - BYLAW MATERIALS AND SUPPLIES	06/10/20	\$28.24	\$28.24	10-50-62580	BY-LAW ENFORCEMENT	\$26,000.00	\$23,958.76

\$189.90

Total PROTECTION TO PERSONS & PROPERTY

\$189.90

RECREATION

8875	06/11/20	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN , ON, P0H 1Z0	06/11/20	\$120.85	\$120.85	10-55-67110	POOL-MATERIAL &	\$16,000.00	\$15,308.80
3176000 620									
8880	06/11/20	NEAR NORTH LABORATORIES INC.,, UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3	06/11/20	\$20.35	\$20.35	10-55-67410	SHCC-MAT/SUPPLIES	\$6,500.00	\$5,006.86
77813					\$20.35				

\$120.85

Total RECREATION

\$141.20

HISTORICAL & CULTURE

8875	06/11/20	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN , ON, P0H 1Z0	06/11/20	\$86.58	\$86.58	10-65-67680	POWASSAN LEGION	\$35,000.00	\$25,346.91
3111000 620									

\$86.58

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		06/11/20	\$64.01	\$64.01	10-65-66030	TROUT CREEK SENIOR	\$4,000.00	\$3,743.96
7057235606 620	PHONE BILL TROUT CREEK SENIOR FRIENDSHIP HALL								
				\$64.01					
				\$150.59					
Total HISTORICAL & CULTURE									
PLANNING & DEVELOPMENT									
9769	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7								
4490	06/11/20 TC MOBILE HOME INFO		06/11/20	\$40.70	\$40.70	10-70-68005	PLANNING	\$15,000.00	\$11,078.83
4491	06/11/20 GOOD MV ATTIC TRUSS		06/11/20	\$366.34	\$366.34	10-70-68005	PLANNING	\$15,000.00	\$11,078.83
4492	06/11/20 INDUSTRIAL PARK LAND USE REQUEST		06/11/20	\$61.06	\$61.06	10-70-68005	PLANNING	\$15,000.00	\$11,078.83
4493	06/11/20 GRABOWSKI ZBA		06/11/20	\$61.06	\$61.06	10-70-68005	PLANNING	\$15,000.00	\$11,078.83
				\$529.16					
10286	POWASSAN TOWN SQUARE INC, BOX 57, BOLTON, ON, L7E 5T1								
2020 2 ND	06/11/20 FAMILY HEALTH CENTER 2ND QUARTER		06/11/20	\$13,508.64	\$13,508.64	10-70-68045	FAMILY HEALTH TEAM	\$0.00	(\$13,508.64)
				\$13,508.64					
10398	TOWNSHIP OF ARMOUR, 56 ONTARIO STREET, BOX 533, BURK'S FALLS, ON, P0A 1C0								
JUNE 4 2020	06/11/20 2020 2ND Q ACED REGIONAL ECONOMIC DEVELOPMENT		06/11/20	\$2,500.00	\$2,500.00	10-70-68040	ECONOMIC	\$12,500.00	\$9,501.09
				\$2,500.00					
				\$16,537.80					
Total PLANNING & DEVELOPMENT									
TROUT CREEK COMMUNITY CENTRE									
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3								
77813	06/11/20 TCCC WATER TESTING		06/11/20	\$20.35	\$20.35	10-75-61820	MAINTENANCE	\$27,000.00	\$21,235.57
				\$20.35					
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057235372 620	06/11/20 TELEPHONE & FAX		06/11/20	\$59.92	\$59.92	10-75-61550	TELEPHONE & FAX &	\$2,500.00	\$1,775.47
				\$80.27					
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8875	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN , ON, P0H 1Z0								
3188001 620	06/11/20 WATER & SEWER-SPORTSPLEX		06/11/20	\$973.56	\$973.56	10-80-61920	WATER & SEWER-	\$10,000.00	\$7,180.71
				\$973.56					
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
MAY20MH	06/09/20 HP INSTANT INK - PRINTER CARTRIDGE		06/10/20	\$5.99	\$5.99	10-80-61555	OFFICE EXPENSES	\$9,000.00	\$90.90
MAY20KB	06/09/20 SANDPIPER ENERGY - BOILER RENTAL		06/09/20	\$160.63	\$160.63	10-80-61945	EQUIPMENT- SUPPLIES	\$3,000.00	\$2,332.41
				\$166.62					
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9								
845520060017196	06/11/20 OFFICE EXPENSES SATELLITE TV		06/11/20	\$124.29	\$124.29	10-80-61555	OFFICE EXPENSES	\$9,000.00	\$90.90
				\$124.29					
				\$1,264.47					
Total SPORTSPLEX									
Total Bills To Pay:									\$86,555.34

